



COMMUNITY ACTIVITIES COMMISSION

May 4, 2021

5:00 PM

Regular Meeting Agenda

Individuals wishing to attend the meeting virtually can view and participate in the meeting at the link below or by calling into the phone numbers listed below:

<https://zoom.us/j/93041551702?pwd=bm5KR3Y1dVZZTDVodTJMRmwrQUlzd09>

Meeting ID: 930 4155 1702

Passcode: 667372

Phone:

+16699009128 OR +12532158782

A. CALL TO ORDER

a. Roll Call- Richard Bacon (Chairman), Steve Sarno (Board Member), Jim Lafferty (Board Member), Wyatt Schwendeman-Curtis (Board Member), Shirrell Tietz (Board Member), Natalie Triplett (Board Member), Linda Stoddard (Board Member), Hallie Sheldon (Town Employee), Jon Gaiter (Trustee)

b. Amendments to Agenda- Shirrell Tietz talked about the Bounce Houses bids for the little kids and which one we voted on at the last meeting for. Bid was for 2 small kids bounce houses and 2 obstacle courses for the bigger kids at a cost of \$2034. Tina reached out to Shirrell about the 5 bounce houses. On the 4th of July there will be 5 staff members to monitor the bounce houses. Richard Bacon added about the 4th of July volunteer t-shirts.

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person)

C. CONSIDERATION OF MINUTES

a. April 6, 2021 Regular Meeting- Motion to approve the minutes 1. Shirrell Tietz (Board Member), 2. Wyatt Schwendeman-Curtis (Board Member). Members that approved the minutes, Richard Bacon Yes (Chairman), Steve Sarno Yes (Board Member), Jim Lafferty Yes (Board Member), Natalie Triplett Yes (Board Member), Linda Stoddard Yes (Board Member), Jon Gaiter Yes (Trustee).

D. FINANCIAL REPORT- Wellington Toy Storage Unit was rented out and the town will be paying for it yearly, to transfer the CAC items from the shed behind the public works building to the Toy Storage unit. Fishing event fish was charged in the 2020 budget year of \$1100. Taken from the 2021 budget Bunny Suit from the Easter Egg Event was \$405.98. Port-a-Potty for the Easter Egg Hunt was \$352. Approve budget after the changes at the June meeting.

E. ACTION ITEMS

a. Fishing Derby- Richard Bacon reported.

i. Update from Town

1. Postponed due to lack of water in ponds

2. Reschedule dates- September 2021. The Board will discuss this again in August.

b. Town Yard Sale- June 5, 2021

i. Registration online form- Hallie Sheldon worked on the application for the public to fill out online. Application moves to the map that will be viewed on June 5th the day of the event which will be from 8 am to 4 pm. A package will be put together with the list of the participates, maps, and flyer. Motion to approve the garage sale package, 1. Shirrell Tietz (Board Member), 2. Jim Lafferty (Board Member). Board Members that approved the link, Richard Bacon Yes (Chairman), Steve Sarno Yes (Board Member), Wyatt Schwendeman-Curtis Yes (Board Member), Natalie Triplett Yes (Board Member), Linda Stoddard Yes (Board Member), Jon Gaiter Yes (Trustee).

c. 4th of July

i. Parade- Registration form will be available on the town's website.

1. Permit Approval- Road Closures cost- Richard Bacon and Jim Lafferty will look into the cost.

2. 4th of July Theme and Grand Marshal

a. Theme List of Suggestions-

i. Youth of America

ii. Honoring our First Responders

iii. Honoring our Health Care Workers

iv. Honoring our Frontline Workers

v. Honoring Our Essential Workers, those that keep America moving forward

The theme that was decided by the board is- Honoring our Home Town Workers. Motion to approve the theme for the 4th of July event, 1. Wyatt Schwendeman-Curtis (Board Member) and 2. Jim Lafferty (Board Member). Board Members that approved the theme, Richard Bacon Yes (Chairman), Steve Sarno Yes (Board Member), Natalie Triplett Yes (Board Member), Linda Stoddard Yes (Board Member), Shirrell Tietz Yes (Board Member), Jon Gaiter Yes (Trustee).

ii. Vendor updates

1. Vendor forms submitted report- 45 signed up for spots. Concerned about the food trucks getting enough of them and that most of the companies that were contacted said they booked at the Fort Collins 4th of July event. Suggestion of asking one of the church groups to have food for a fundraiser for their youth groups.

iii. Subcommittee Delegation and Point of Contact- Jim Lafferty in charge of the parade, Shirrell Tietz in charge of the vendors, Eric in charge of the car show, Hallie Sheldon in charge of the first aid and information booth, and Richard Bacon in charge of the whole event.

iv. Wellington Community Park Lay Out Options

1. Option 1-Northern WCP was made by Shirrell Tietz

2. Option 2-Spread out WCP was made by Wyatt Schwendeman-Curtis

Everitt from the Wellington Fire Department spoke about the maps and which one would look like the fire truck would be able to get through the event in case of an emergency. There has to be 20 feet in between the cars parked for the car show and the vendors booths on the street. Richard Bacon suggested the board meets in 2 weeks for a special meeting after the street has been measured by Shirrell Tietz, Wyatt Schwendenman-Curtis, Hallie, and Everitt. Motion to approved on using Option 1 map, 1. Jim Lafferty (Board Member) and 2. Shirrell

Tietz (Board Member). Board Members that approved the map choice, Richard Bacon Yes (Chairman), Steve Sarno Yes (Board Member), Wyatt Schwendeman-Curtis Yes (Board Member), Natalie Triplett Yes (Board Member), Linda Stoddard Yes (Board Member), Jon Gaiter Yes (Trustee).

v. **Beer Garden-** Moved to the next meeting to discuss.

vi. **Use of Centennial Park-** Not going to use this park this year.

d. Storage Shed

i. **Inventory-** Richard Bacon working on this project.

F. ANNOUNCEMENTS

a. **CAC Board Members-** DJ for the 4th of July was approved the quoted price of \$180 by 1. Richard Bacon (Chairman) and 2. Wyatt Schwenderman-Curtis (Board Member). Board members that approved this quoted price, Steve Sarno Yes (Board Member), Shirrell Tietz Yes (Board Member), Natalie Triplett Yes (Board Member), Linda Stoddard Yes (Board Member), Jon Gaiter Yes (Trustee).

T-Shirts for the volunteers- Shirrell Tietz looked into prices, Finish line Awards would be 50 shirts at \$11 per shirts. Shirrell will look at other companies for prices.

Car Show shirts will be designed by Kacy Graphics and using the event theme on the shirts.

Special Meeting is scheduled for May 18th at 5 pm. Motion to approve the date, 1. Linda Stoddard (Board Member) and 2. Wyatt Schwenderman-Curtis (Board Member). Board Members that approved the link, Richard Bacon Yes (Chairman), Steve Sarno Yes (Board Member), Natalie Triplett Yes (Board Member), Shirrell Tietz Yes (Board Member), Jon Gaiter Yes (Trustee).

b. Town Trustee

c. Town Staff

G. ADJOURNMENT at 6:51 pm- Motion to end the meeting 1. Wyatt Schwenderman-Curtis and 2. Linda Stoddard.

Next meeting: June 1, 2021.

2021 Events:

a. **Town Yard Sale June 5, 2021**

b. **July 4th July 4, 2021**

c. **Town Clean Up September 11, 2021**

d. **Halloween Costume Contest October 31, 2021**

e. **Veteran's Event November 6, 2021**

f. **Christmas Tree Lighting December 3, 2021**

g. **Parade of Lights December 4, 2021**

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.