



## COMMUNITY ACTIVITIES COMMISSION

Thursday, April 7th, 2022

5:00 pm

Leeper Center (Board Room), 3800 Wilson Avenue, Wellington, CO

### Meeting Minutes

#### A. CALL TO ORDER- 5:02 pm

a. **Roll Call** - Viced Chair Shirrell Tietz, Board Member Jim Lafferty, Board Member Mario Quinonez, Board Member JD Richardson, Board Member Diana Sinatra, Secretary Natalie Triplett, and Trustee Liaison Jon Gaitor. Chairman Wyatt Schwenderman- Curtis Resigned from position.

b. **Amendments to Agenda**- Shirrell noted of the open positions on the board and for the town to list them on the social media page.

#### B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person)

#### C. CONSIDERATION OF MINUTES

a. **Regular Meeting Minutes** – March 3, 2022- Natalie asked about why the public comments weren't added to the published minutes. Town staff said per Robert's Rules of Order, public comment will not be included in the minutes, and that people can refer to the meeting recordings. Board Member Lafferty makes a motion to approve the minutes from March 3, 2022, Board Member Quinonez seconds, Motion pass unanimously.

D. **FINANCIAL REPORT**- The only change is the cost of the Easter Egg Event posters.

#### E. AGENDA ITEMS

a. **Officer Elections**- Shirrell read each position roles

i. **Chair**- Vice Chair Tietz nominates Natalie Triplett for Chair; Board Member Quinonez seconds; Yay: Vice Chair Tietz, Secretary Triplett, Board Member Lafferty, Board Member Quinonez, Board Member Richardson, Board Member Sinatra, Abstain: Trustee Gaiter; Motion passes

ii. **Vice Chair**- Vice Chair Tietz nominates Mario Quinonez for Vice Chair; Board Member Richardson seconds; Vice Chair Tietz nominates Natalie Triplett for Chair; Board Member Quinonez seconds; Yay: Vice Chair Tietz, Secretary Triplett, Board Member Lafferty, Board Member Quinonez, Board Member Richardson, Board Member Sinatra, Abstain: Trustee Gaiter; Motion passes

iii. **Secretary**- Board Member Lafferty nominates JD Richardson for Secretary; no second; motion fails. Vice Chair Tietz nominates Jim Lafferty as Secretary; Board Member Quinonez seconds, Yay: Vice Chair Tietz, Secretary Triplett, Board Member Quinonez, Board Member Richardson. Nay: Board Member Lafferty, Board Member Sinatra. Abstain: Trustee Gaiter

iv. **Treasurer**- Vice Chair Tietz nominates Diana Sinatra for Treasurer; Board Member Quinonez seconds; Yay: Vice Chair Tietz, Secretary Triplett, Board Member Lafferty, Board Member Quinonez, Board Member Richardson, Board Member Sinatra, Abstain: Trustee Gaiter; Motion passes

b. **Storage Unit Rental**- Price increase from \$1500 to \$1800 a month. Vice Chair Tietz motions to approve the rental of the storage unit from Wellington Toy Storage with the

increased amount from \$1,500.00 to \$1,800.00; Board Member Lafferty seconds; Motion pass unanimously.

- c. **ICS and Crowd Control Training-** Fire Department wants board members to take this class. At the May 3<sup>rd</sup> meeting we will see if we have to take it as a group or as an individual. \$20 per person. Trustee Gaiter will look into covering the cost for board members to take the class on their own.
- d. **Easter Egg Hunt-**
  - i. Prizes for egg coins baskets so far Shirrell has 4 and Kallie has 3. Idea to have volunteers look through eggs to see how many coins are in them.
  - ii. Walkie Talkies- Vice Chair Tietz makes a motion to approve the purchase of two sets of the Option 1 Staff recommended walkie talkies in the amount of \$200.00; Board Member Lafferty seconds; Motion passes unanimously.
  - iii. Beeping Easter Egg for Special Accomodation. When they turn in the egg, they get candy. Board Member Sinatra makes a motion to approve the purchase of 24 beeping eggs; Board Member Tietz seconds, Motion pass unanimously.
  - iv. Volunteers- JD got some neighbors interested, she did reach out to the churches and haven't heard back. PSD football and cheer have 20 teens willing to help. 11 am set up time.
- e. **4th of July-**
  - i. Looked at the vendor quick guide, add Mario's contact number to it. Vice Chair Tietz makes a motion to approve page 2 of the marketing materials (digital only); Board Member Lafferty seconds; motion passes unanimously
  - ii. Fireworks will be in the same area across from the middle school, gathering area yet to be determined due to the school being under construction at that time.
  - iii. Poster draft looked over, need a theme for this year, will discuss at the special meeting on April 25<sup>th</sup>.
  - iv. Facebook page creation for the Wellington 4<sup>th</sup> of July- Mahalia will design it, had questions about what would be put on the page. Registration links, schedule day of, if businesses have a special that day list them and link to businesses websites, post contact details in the details section, and people can comment with questions under discussion. Mahalia suggested to have the information on a create event page instead of making a whole other page.
  - v. Parade throwing candy discussion- Idea to have people walk and hand out mini bags. Have a rope barrier- doesn't work. Jim will talk to Sgt Cherry to get his thoughts. Jim will send out an email to the registered floats of the changes. Jim will let the board know the discussion with Sgt Cherry at the special meeting. Parade will stay on Cleveland Ave.
  - vi. Dumpster Divers- would like to sponsor give for free the dumpsters and trash cans.
  - vii. Traffic Control- Kallie got bids from the following companies: Colorado Event Traffic- \$8,258, AWP - \$3,012, Integrity Traffic Control - \$6,312. Board Member Quinonez makes a motion to table selecting a traffic control company until the special session on Monday, April 25<sup>th</sup>, Vice Chair Tietz seconds, motion passes unanimously. Kallie Cooper will send traffic control bids to the board for review before the special session.
  - viii. Move other topics related to the 4<sup>th</sup> of July to the special meeting.
  - ix. Clayton music sound equipment no cost and rental would cost \$1500 for 4 hours.

x. American Legion will be hosting the beer garden in Centennial Park.

**F. ANNOUNCEMENTS**

a. **CAC Board Members**

i. **Special Meeting scheduled for Monday, April 25<sup>th</sup> at 5:00 pm**

b. **Town Trustee** – Jon will be leaving us as our town trustee liaison, since the trustee election is coming up.

c. **Town Staff** – Don't need to include public comments in typed minutes.

**G. ADJOURNMENT- 7:06 pm.**

**Next Regular Meeting: May 3, 2022**