



BOARD OF TRUSTEES
August 26, 2025
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Minutes

A. CALL TO ORDER

Mayor Chaussee called the August 26, 2025 regular meeting to order at 6:30 p.m.

1. Pledge of Allegiance
Mayor Chaussee asked all to rise for the pledge of allegiance.
2. Roll Call
The Clerk noted quorum with the following roll call:
Wiegand - Present
Cannon - Absent
Dailey - Present
Moyer - Present
Tietz - Present
Mason - Present
Chaussee - Present
3. Amendments to Agenda
Mayor Chaussee asked if there were any amendments to the agenda, to which there were none.
4. Conflict of Interest
Mayor Chaussee asked if there were any conflicts of interest, to which there were none.
Trustee Moyer noted she had sat on the original board of the Resource Center a few years ago.

B. COMMUNITY PARTICIPATION

1. Public Comment
There was no public comment.

C. PRESENTATION

1. Strategic Plan Update

Staff Presentation: Kelly Houghteling, Deputy Town Administrator, provided updates on the Strategic Plan. Items called out were the Water Treatment Plant, the Housing Needs Assessment, the Accessibly Fishing Doc at Wellville Ponds, and a Main Street Mini Grant which funded the two murals in Downtown.

The Board noted excitement about the projects and the use of the dashboards for these projects.

2. 2024 Building Codes and Energy Code Adoption Process Update

Cody Bird, Planning Director and Kelly Dykstra, Building Official reviewed the upcoming code changes, including a preferred timeline for adoption.

The Board asked for clarification on adopting all items, or if there are specific items we can opt out of. Mr. Dykstra noted the minimum required to adopt is the model code.

Concern was expressed for monitoring upgrades without permits being pulled due to any increase in the cost of any items related to code changes. Mr. Dykstra noted staff does reach out and provide education for challenges or issues that come up if items are done without permits.

D. CONSENT AGENDA

1. August 12, 2025 Meeting Minutes
2. Resolution No. 29-2025 - A Resolution Regarding Approval of Opioid Settlements
3. Resolution No. 30-2025: A Resolution Directing the Town to File a Proposition 123 Commitment with the Colorado Department of Local Affairs (DOLA) to Increase Affordable Housing in Wellington
4. Resolution No. 31-2025 Establishing an Expedited Review Policy for Eligible Affordable Housing Projects
5. Resolution No. 32-2025: A Resolution Supporting and Authorizing Applications for Grant Funding through the Colorado Department of Local Affairs to Address Affordable Housing and State-Required Housing Plans
6. Resolution No. 33-2025: A Resolution Approving a Purchase of Park Equipment at Wellington Community Park for the Parks and Recreation Department

Trustee Moyer moved to Approve the Consent Agenda

Trustee Wiegand seconded and the motion passed.

E. ACTION ITEMS

1. Resolution No. 34-2025: A Resolution Approving a Contract with Bee Lake Productions, LLC to Provide a Fireworks Presentation on July 4, 2026

Ms. Houghteling spoke to the RFP process and recommended the Board approve the contract with Bee Lake Productions. It was noted there is the firework contract and the optional video. Bee Lake Productions has offered to provide a new 250th Year Anniversary video, or use the current video provided.

The Board asked about an option for purchasing a new screen and not using the screen provided by Bee Lake. Brian Ehrlich from Bee Lake Productions, noted a January 2026 date for removing this item from the contract.

The Board asked for clarification on the difference in the video provided year to year. Mr. Ehrlich noted different segments were introduced and pulled year to year, such as a segment where soldiers

are saying goodbye to families and mainly changing the date which does take 20-30 hours to complete.

Mayor Chaussee opened this item for public comment, to which there was none.

Mr. Ehrlich noted even without the video, preference would be to have the fireworks show with music still.

The production value of the video and the cost was discussed, with a professional video versus a presentation being an option, along with livestreaming options.

Discussion of taking several years off of the video and saving the funds to purchase a screen and video for future years was discussed including, having Town staff operate the video during the event.

Trustee Tietz moved to Approve Resolution No. 34-2025, Approving a Contract with Bee Lake Productions, LLC to Provide a Fireworks Presentation on July 4, 2026 Amended to Exclude all Video Components from the Contract, with Video Components to be Brought Back by Staff at a Later Date, with the Contract not to Exceed \$56,509

Trustee Wiegand seconded the motion.

Mayor Pro Tem Mason moved to amend the pending motion with a do not exceed amount \$54,509 with the direction that staff look into less expensive options regarding the screen rental

Trustee Tietz seconded the motion to amend

NO Votes: Dailey, Moyer

The motion to amend passed.

Trustee Dailey moved to amend the pending motion to exclude all video components from the contract

Trustee Moyer seconded the motion to amend

NO Votes: Tietz, Wiegand

The motion to amend passed.

NO Votes on the Motion, as amended: Tietz

The motion, as amended, passed.

Mayor Chaussee recessed for 5 minutes at 7:55 p.m.

Mayor Chaussee reconvened the meeting at 8:01 p.m.

2. Grace Village - Funding Request

Donna Visocky - Grace Village, Director of Public Relations & Fundraising, spoke to the Board regarding a funding request from the Board's discretionary fund to apply to the Grace Village Food Bank project. The funding would go towards building out the bathrooms in the new facility.

The Board asked for clarification for when the funding needed to be used, which Town Administrator Patti Garcia noted these funds do not have an use by date, but a report out does need to be done 60 days after the funds are expended.

Ms. Visocky spoke to a construction timeline, anticipating going out to bid for construction spring of 2026 with construction starting shortly after, being in the design phase currently.

Mayor Chaussee opened public comment, to which there was none.

Trustee Dailey moved to approve a grant requested by Grace Village in the Community Grant Application in the amount of \$7,500 in support of construction of ADA amenities for the Wellington Community Services Building, with funding being provided from the Board of Trustee Discretionary Fund.

Mayor Pro Tem Mason seconded the motion.

Trustee Moyer moved to amend the motion to award \$8,500 to the Resource Center.

Trustee Dailey seconded the motion to amend.

NO Votes: Tietz, Wiegand, Mason, Chaussee.

The motion to amend failed.

Trustee Tietz moved to amend the motion to award \$5,000 to Grace Village with Encouragement to Staff and Grace Village to Reach Out Should There be Additional Funding available.

Mayor Chaussee seconded the motion to amend.

NO Votes: Dailey, Moyer, Mason, Chaussee.

The motion to amend failed.

The motion passed unanimously.

F. LIBRARY BOARD

Mayor Chaussee recessed the Board of Trustees and entered into the Library Board at 8:33 p.m.

The Clerk noted quorum with the following roll call:

Wiegand - Present

Cannon - Absent

Dailey - Present

Moyer - Present

Tietz - Present

Mason - Present

Chaussee - Present

1. Reconsideration of Library Resources Policy

Ross LaGenèse, Library Director spoke to the proposed policy, noting the only change in the packet from the Board's Work Session was removing the "draft" from the policy.

Mayor Chaussee opened public comment, to which there were none.

Trustee Dailey moved to approve the Reconsideration of Library Resources Policy as presented

Trustee Moyer seconded and the motion passed.

2. Data Privacy and Immigration-Related Requests Policy

Mr. LaGenèse spoke to the proposed policy, noting the discussion at the previous work session in order to comply with State Law.

Mayor Chaussee opened public comment, to which there was none.

Trustee Dailey Moved to Approve the Town of Wellington Public Library Data Privacy and Immigration Related Requests Policy as presented

Trustee Moyer seconded and the motion passed.

Mayor Chaussee adjourned the Library Board and reconvened the Regular Meeting at 8:37 p.m.

G. REPORTS

1. Town Attorney

There was no Town Attorney report.

2. Town Administrator

There was no Town Administrator report.

3. Staff Communications

Items were included in the packet.

a. Larimer County Sheriff's Office Report (July 2025)

b. BOT Planning Calendar

c. Treasurer's Report (June 2025)

d. Report of Bills (June 2025)

e. Utilities Report (July 2025)

4. Board Reports

Trustee Moyer spoke to National Women's Equality Day.

Trustee Wiegand spoke to the Behavioral Health Board and number of visits per month, with another wing for minors being opened soon.

Trustee Dailey noted events coming up for Main Street, including the annual dinner. Attendance at the Municipal Leadership Academy was noted, with other communities across Colorado.

H. EXECUTIVE SESSION

1. For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators pursuant to § 24-6-402(4)(e), C.R.S., and for the purpose of receiving legal advice pursuant to § 24-6-402(4)(b), C.R.S., regarding acquisition of water resources by the Town. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II) (E) the Executive Session proceedings will be electronically recorded and the record will be preserved for 90 days through November 24, 2025.

Trustee Tietz moved For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators pursuant to § 24-6-402(4)(e), C.R.S., and for the purpose of receiving legal advice pursuant to § 24-6-402(4)(b), C.R.S., regarding acquisition of water resources by the Town. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II) (E) the Executive Session proceedings will be electronically recorded and the record will be preserved for 90 days through November 24, 2025

Mayor Pro Tem Mason seconded and the motion passed.

Mayor Chaussee recessed the Regular Meeting and entered Executive Session at 8:43 p.m.

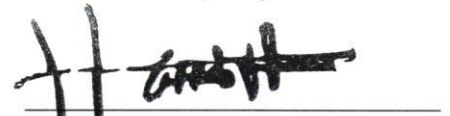
Mayor Chaussee reconvened the Regular Meeting 9:04 pm

I. ADJOURN

Mayor Chaussee adjourned the meeting at 9:05 p.m.




Calar Chaussee, Mayor


Hannah Hill, Town Clerk