



PARKS AND RECREATION ADVISORY BOARD MEETING

September 21, 2022

6:00 PM

Location: Leeper Center Community Room

Meeting Agenda

A. CALL TO ORDER

- a. Roll Call

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person).

C. CONSIDERATION OF MINUTES

- a. May 11, 2022
- b. June 8, 2022
- c. July 21, 2022
- d. August 10, 2022

D. BOARD REVIEW AND DISCUSSION/ACTION ITEMS

- a. Trails
 - i. Bob Gowing and Alex Evonitz
- b. Potential Vacancy – Discussion of Kallie Coopers Position
- c. Electing Officers
 - i. Co-Chair
 - ii. Secretary
- d. Parks and Recreation CIP Budget
- e. Design Standards

E. ANNOUNCEMENTS

- a. Advisory Board Members
- b. Town Board of Trustee
- c. Town Staff

ADJOURNMENT



PARKS AND RECREATION ADVISORY BOARD MEETING

August 10, 2022

6:00 PM

Location: Leeper Center Community Room

Meeting Agenda

A. CALL TO ORDER

a. Roll Call

- i. Lorilyn Present*
- ii. John Present*
- iii. Robert Present*
- iv. Billy Present*
- v. Jordan Present*
- vi. Kallie Absent*
- vii. Gleidys Present*
- viii. Trustee Kinney Present*

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person).

- a. There was no public comment.*

C. CONSIDERATION OF MINUTES

- a. May 11, 2022
- b. June 8, 2022
- c. July 21, 2022
 - i. Jordan requested more time to review the minutes and so approval of May, June, and July minutes were tabled to the September meeting and will be voted on with the August minutes.*

D. BOARD REVIEW AND DISCUSSION/ACTION ITEMS

- a. Parks and Recreation Advisory Board name – Skate Ordinance
 - i. Corporal Russel Downing
 - *Corporal Downing informed the board that the ordinance on the sign references an old ordinance that is no longer a valid ordinance. He*

suggested changing the sign to just skate at your own risk so that the police officers no longer have an obligation to stop people from skating. Many of the board members and Trustee Kinney liked the skate at your own risk sign and a helmet donation as well so that kids had the option to skate safely. They also expressed wanting to see it in different languages. The Parks and Recreation Manager indicated that the Town's insurance company would be a good place to check what language could go up. All present members agreed.

b. Electing Officers

i. Co-Chair

ii. Secretary

- *The Parks and Recreation Advisory Board wanted to wait for all members to be present or table it for next meeting if not everyone could make it. The election of Co-Chair and Secretary was tabled until the September 2022 Meeting.*

c. Parks and Recreation Operating Budget

- i. *The Parks and Recreation Manager shared the draft version of the Operating Budget that was presented to the finance committee and went over several line items of the budget. The Parks and Recreation Manager also expressed that the new position would be a Parks Lead position with a skill in irrigation to help with projects but also lead the parks team. The board expressed concern about a lack of increase in price due to inflation, and the Parks and Recreation Manager expressed confidence in the cost and ability to be creative with purchasing to make it work. The PRAB also asked for clarification on larger purchases, and the Parks and Recreation Manager helped describe our purchasing policy in terms of different pricing requiring bids and approvals. The Parks and Recreation Manager also briefly described the CIP budget and mentioned the draft should be ready for the next meeting, including a request for Viewpointe Park renovations.*

d. Parks and Trail Master Plan Survey Results

- i. *The Parks and Recreation Manager described how the department got the responses for the survey at the 4th of July event. The results had 125 responses and supported a master plan, and the information would be used for GOCO application. The only thing the PRAB wanted to address on the list of results was diving back into the trails system through the park. The Parks and Recreation Manager agreed and said this might be something good to dive into next year. They expressed interest in doing so and getting something going again.*

E. ANNOUNCEMENTS

a. Advisory Board Members

- i. *No comment from any Advisory Board Members*

b. Town Board of Trustee

- i. *Trustee Kinney brought up that the board approved the strategic plan and mentioned that under planning and development section, there were some applicable pieces to support the PRAB. This includes completing the Parks Master Plan and promoting development of community gathering spaces. She also mentioned the Safe Routes to School program and how this could tie into the trails and how needed they are.*

c. Town Staff

i. Dog Stations

- *The Interim Parks and Recreation Manager let everyone know that he looked into the old dog stations and found something a little more solid and that we could order a couple and work with Public Works to get installed.*

ii. Smart Rec

- Helmet Donations
 - a. *SmartRec, the registration software has been set up and prepared for the donations, but The Interim Parks and Recreation Manager needed to speak with finance to be sure we are collecting the money properly before making it live.*

iii. Basketball Nets

- Ordered
 - a. *The Interim Parks and Recreation Manager mentioned they have arrived, but have not yet been installed but would be once the parks team finds some time.*

iv. GOCO Grant

- Concept Paper and Letter of Support sent
 - a. *The Interim Parks and Recreation Manager let everyone know that the concept paper has been submitted along with the letters of support and the next steps are to hear back from GOCO on whether we have been asked to apply or not.*

ADJOURNMENT

The meeting was adjourned at 7:45pm.



PARKS AND RECREATION ADVISORY BOARD MEETING

July 21, 2022

6:00 PM

Zoom

<https://us06web.zoom.us/j/87997274501?pwd=aUx3aFU4YzlhVGI2cEtDdkxpZ3RJUT09>

Passcode: 892315

Or One tap mobile :

US: +17207072699,,87997274501# or +13462487799,,87997274501#

Or Telephone:

US: +1 720 707 2699 or +1 346 248 7799 or +1 669 444 9171 or +1 253 215 8782 or +1 312 626 6799

Webinar ID: 879 9727 4501

A. CALL TO ORDER

a. Roll Call

- i. Lorilyn Present
- ii. John Present
- iii. Robert Present
- iv. Billy Present
- v. Jordan Present
- vi. Kallie Present
- vii. Trustee Kinney
- viii. Gleidys Polanco

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person).

- a. *Pamela Regan expressed to the board that she wanted to see the Town of Wellington to build some type of indoor pickleball courts and also promote the outdoor pickle ball court we have at Wellington Community Park.*

C. CONSIDERATION OF MINUTES

- a. June 8, 2022 Minutes will be presented for approval during August 2022 meeting.
 - i. *The parks and recreation manager expressed that he connected with the town clerk about taking minutes for an official meeting in which there was not enough participation for a quorum, and she expressed that there should be some notes*

taken, but letting the board know they are unofficial due to lack of a quorum. The parks and recreation manager expressed to the board that he will have the June 8, 2022 consideration on minutes for the August 2022 meeting.

D. BOARD REVIEW AND DISCUSSION/ACTION ITEMS

- a. Electing Officers
 - i. Co-Chair
 - ii. Secretary
 - *The parks and recreation advisory board members expressed they would like to vote on the positions for during the August 2022 meeting when all members are present. All advisory board members agreed.*
- b. Parks and Recreation Advisory Board name – Ordinance
 - i. *Kallie made a motion to approve the ordinance to change the name from the Wellington Parks and Recreation Advisory Board to the Wellington Parks, Recreation, Open Space and Trails Advisory Board with the changes made in the July 21, 2022 meeting. Robert seconded the motion. All board members were in favor.*
- c. Parks and Recreation Master Planning – GOCO
 - i. Locals Businesses & User Groups
 - Letters of Support
 - a. *The parks and recreation manager expressed to the board that he will be sending out the letter template for local business owners to utilize in aim to provide the department with a letter of support document for the GOCO grant.*

E. ANNOUNCEMENTS

- a. Advisory Board Members
 - i. *John expressed that the ballfield at Wellville Park is getting use and that the board will have to brainstorm a little more in relation to the area for future projects. Robert expressed that the skate park ramp that was donated is almost finished and that it would be beneficial to have someone from the police department to connect with the board to explain the helmet ordinance. He also expressed that the nets need to be replaced at the basketball court in Centennial Park. Billy expressed that it would be a great idea to ensure all signage is consistent across the parks system in relation to the ordinance. Kallie expressed that Wellington Community Park and Centennial Park need dog waste stations. She expressed that Wellington Community Park needs more and Centennial Park does not have any, and that it would be beneficial to add these amenities to the parks due to dog waste on the ground after a large event.*
- b. Town Board of Trustee
 - i. *Trustee Kinney asked if there was any type of action taken on removing the graffiti from the gator skins at the skate park. Robert said that he would reach*

out to the gator skins company to gain some insight in how to properly remove the graffiti without damaging the material. She also expressed that there hasn't been any type of opposition up to this point and she is looking forward to the Parks and Recreation Master Plan efforts moving into the future.

c. Town Staff

- i. The parks and recreation manager expressed that he will be requesting a Park Maintenance Technician III irrigation position for 2023. The reason is due to the vastness of the workload for only one staff member with oversight of over 80 acres. Also, he has been receiving consistent feedback from residents in wanting to ensure the Town's irrigation systems are consistently operational throughout parks and green space.*

ADJOURNMENT

Lorilyn made a motion to adjourn. John seconded the motion, and all board members were in favor to adjourn at 7:15pm.



PARKS AND RECREATION ADVISORY BOARD MEETING

June 8, 2022

6:00 PM

Location: Leeper Center Community Room

Meeting Agenda

A. CALL TO ORDER

a. Roll Call

i. John Present

ii. Lorilyn Present

iii. Kallie Present

iv. Trustee Kinney

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person).

a. No public Comment

C. CONSIDERATION OF MINUTES

a. May 11, 2022

i. The board did not have a quorum to approve the consideration of the minutes.

D. BOARD REVIEW AND DISCUSSION/ACTION ITEMS

a. Volunteers needed (2)

i. Park N Play Day

ii. June 11, 2022

iii. 9am-12pm

- *The parks and recreation manager expressed to the board that the department is seeking volunteers to help with the June 11, 2022 Park and Play Day. The board members expressed that they would let the parks and recreation manager know if they can volunteer and or know of anyone that would be willing to help.*

b. July Meeting

i. July 21, 2022 New proposed date or have staff member run meeting.

c. Wish List/Future CIP

i. Park Donation Discussion

- *The parks and recreation manager wanted the boards feedback in relation to potential projects they recommend from a “wish list” perspective for the parks system. The board members expressed that they would like to add to the current wish list that they created in the past. The board expressed they would like to see some type of seating area under the gazebo, a new score board system, and irrigation upgrades to support turning on the water without having to interfere with the NANO plant as well as more trashcans at Library Park. The board also requested to have dog stations in all parks. The advisory board requested to have shade structures out by the ball fields and also upgrades for the splashpad to be functionally consistent at Wellington Community Park. The board did express that they wanted to begin the planning process to remove and add trees at Centennial Park. At Viewpointe Park, the board requested that they wanted to update the play structure as well as put pour in place to ensure we are not using mulch any longer due to increase cost. Also, the board wanted to add additional trail access from the north end to the south end of Viewpointe Park. They also would like to have the basketball courts resurfaced as well. The board would also like to begin supporting new irrigation system controllers that have wifi capability to support our water efficiency efforts. The board also discussed having the entire trail area at Wellville Park to be concrete and also supporting replacing the pump system in the next few years. The board was also in support of having some type of information center type bulletin board in the parks to market Town events and programs. Also, the board would like to replace the play structure at Sunrise Park; but categorized it as a low priority.*

d. Parks and Recreation Advisory Board name – Ordinance

- i. *The board was not able to vote on the name change due to not having a quorum.*

e. Wellington Community Park – ADA Swing

- i. *The parks and recreation expressed that the ADA swing was ordered and that it is about a 12 week lead time to have this piece of equipment come in and install.*

E. ANNOUNCEMENTS

a. Advisory Board Members

b. Town Board of Trustee

c. Town Staff

i. Skate Park Ramp Update

ii. Advisory Board Applications Update

- Interviews June 15, 2022 5pm-7pm

- a. *The parks and recreation manager expressed that he will be going through parks and recreation advisory board interviews on June 15, 2022 with 5 applicants scheduled.*

iii. Recap of Events

- Poudre School District – Field Day
 - a. Marketed to Parents
- Kids to Parks Day
 - a. 150+ Participants
- Once Upon of Field Day
 - a. 50+ Participants
 - i. *The parks and recreation manager expressed that we have had 3 successful events with a great turn out for all 3 events.*

iv. Upcoming Events

- Park N Play Day
 - a. June 11, 2022 9am-12pm

v. Park Naming

- Consent Agenda June 15, 2022

vi. Play Structure Updates

- Centennial Park
- Park Meadow Park
 - a. Slide Section
 - b. Cracked Panel
 - c. Spring Frog Amenity
 - d. Swing set bar
- Splashpad
 - a. UV System Upgraded
 - b. Cracked Pressurized Filter Cap
 - c. Fuse
 - i. *The Parks and recreation manager expressed that the new park names are on the Board of Trustee consent agenda for June 15,2022. If approved the park names will be official. Centennial and Park Meadows Park*

structure amenities have been ordered and awaiting the delivery of those items. Also, the parks and recreation manager expressed that the splashpad maintenance has been complete in relation to the cap and UV system.

ADJOURNMENT

The advisory board adjourned at 7:11pm



PARKS AND RECREATION ADVISORY BOARD MEETING

May 11, 2022

6:00 PM

Location: Leeper Center Community Room

Meeting Minutes

A. CALL TO ORDER

a. Roll Call

- i. Lorilyn Present*
- ii. Christine Present*
- iii. Kallie Present*
- iv. Robert Present*
- v. John E Present*
- vi. Trustee Kinney*
- vii. Erin Absent*

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person).

a. *No Public Comment*

C. CONSIDERATION OF MINUTES

a. April 13, 2022

- i. Christine made a motion to approve the April 13, 2022 minutes. Kallie seconded the motion and all Parks and Recreation Advisory Board members were in favor.*

D. BOARD REVIEW AND DISCUSSION/ACTION ITEMS

a. Parks and Recreation Advisory Board name discussion

i. Timnath Colorado Example

- ***Parks Recreation Open Space and Trails (PROST) Committee*** *The PROST committee advises the Council on all matters related to Town-owned and controlled parks, trails, open spaces, recreation areas, facilities, programs and services. The Committee provides recommendations to the Council regarding recreational planning, development and operations, and provides additional insight on how the Council can best serve the community.*

- a. *The Parks and Recreation Advisory board discussed a potential name change from the “Parks and Recreation Advisory Board” to the “Parks, Recreation, Open space and Trails Board”. Kallie made a motion to rename the “Parks and Recreation Advisory Board” to the “Parks, Recreation, Open Space, and Trails Advisor Board”. John seconded the motion and all advisory board members were in favor of the name change.*

- b. Skate Park Ramp

- i. Labor and Material \$5000

- *The Parks and Recreation manager presented a potential opportunity to build another ramp to help maintain the skatepark due to high usage. Christine made a motion to support the building of a new skatepark ramp for \$5000. Kallie seconded the motion and all advisory board members were in favor.*

- c. Park Donations

- i. Recreation Software

- *The Parks and Recreation Manager presented the ability to receive donations through Smart Recreation which is the software the department utilizes for recreation registration. The feedback received from members of the board was to ensure donations identified, were specific and to make sure items are above and beyond. Also, the board felt that they wanted to update their “wish list” for the parks before making a decision in relation to donations. The advisory board members also wanted help support in giving feedback for future Capital Improvement Projects moving into the next budget cycle.*

- d. Parks and Recreation Master Planning – GOCO

- i. Locals Businesses & User Groups

- Donations
 - Letters of Support
 - a. *The Parks and Recreation Advisory Board expressed they wanted to help support this effort in relation to gaining letters of support. The did want support in creating a templated letter for businesses to utilize to make as easy as possible for local businesses to participate. The board members were in favor of connecting with local businesses owner and participating organizations in aim to gain letters of support when the time comes.*

- e. Recaps of Events

- i. Arbor Day

- *The Parks and Recreation Manager expressed to the board that the event was very successful and had about 50+ participants. The Recreation team passed out give away items with marketing materials attached to help promote upcoming events and programs. The staff also had engaging activities for the kids which they enjoyed very much.*

E. ANNOUNCEMENTS

a. Advisory Board Members

- i. *No announcements*

b. Town Board of Trustee

- i. *Trustee Kinney expressed that they are focused on making the Town ADA compliant. She also expressed she will continue to do more research surrounding Recreation Centers and how they are funded.*

c. Town Staff

i. Advisory Board Applications Update

- *The Parks and Recreation Manager expressed interviews for potential new Parks and Recreation Advisory Board members will be concluded at the end of May 2022 based upon what was communicated to him.*

ii. Kids to Park Day

- Proclamation May 10, 2022
- Nationally Registered
- Marketing – Facebook Event
 - a. *The Parks and Recreation Manager expressed that the Kids to Park Day event was marketed several ways. The event was registered nationally, a Facebook event was created, and the Mayor made a proclamation. This was completed per the request from the Advisory Board Members.*

iii. Park Naming Action

- June 15, 2022
 - a. *The Parks and Recreation Manager expressed he has put the new Park Names on the Board of Trustee agenda for June 15, 2022.*

iv. Centennial Play Amenity Project Progress

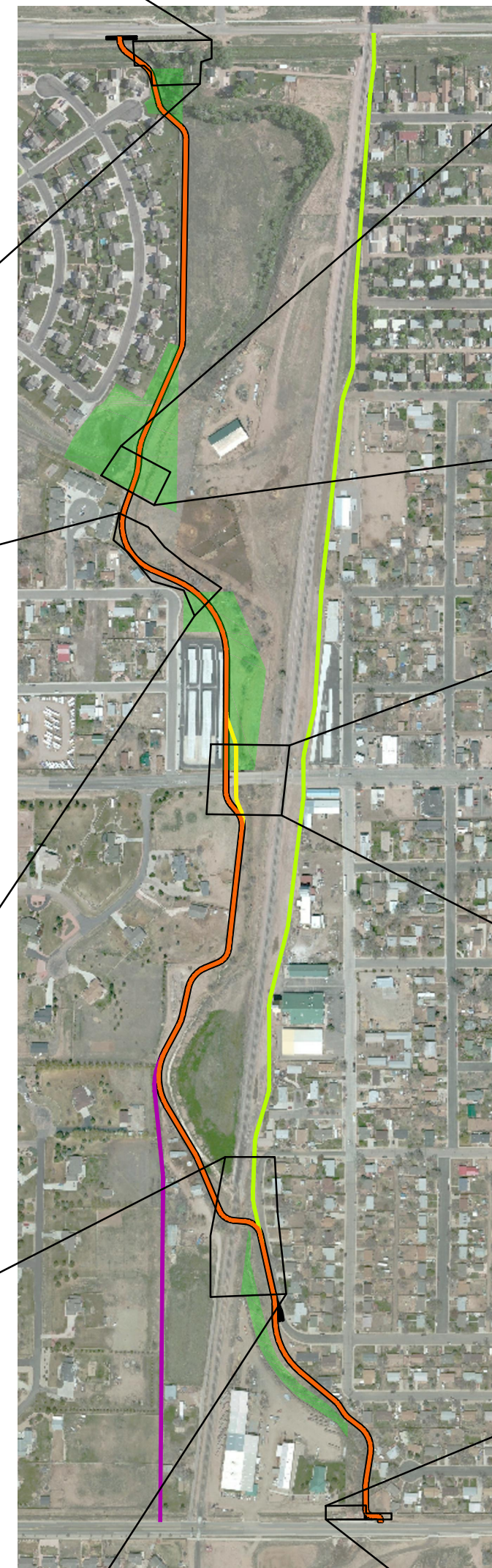
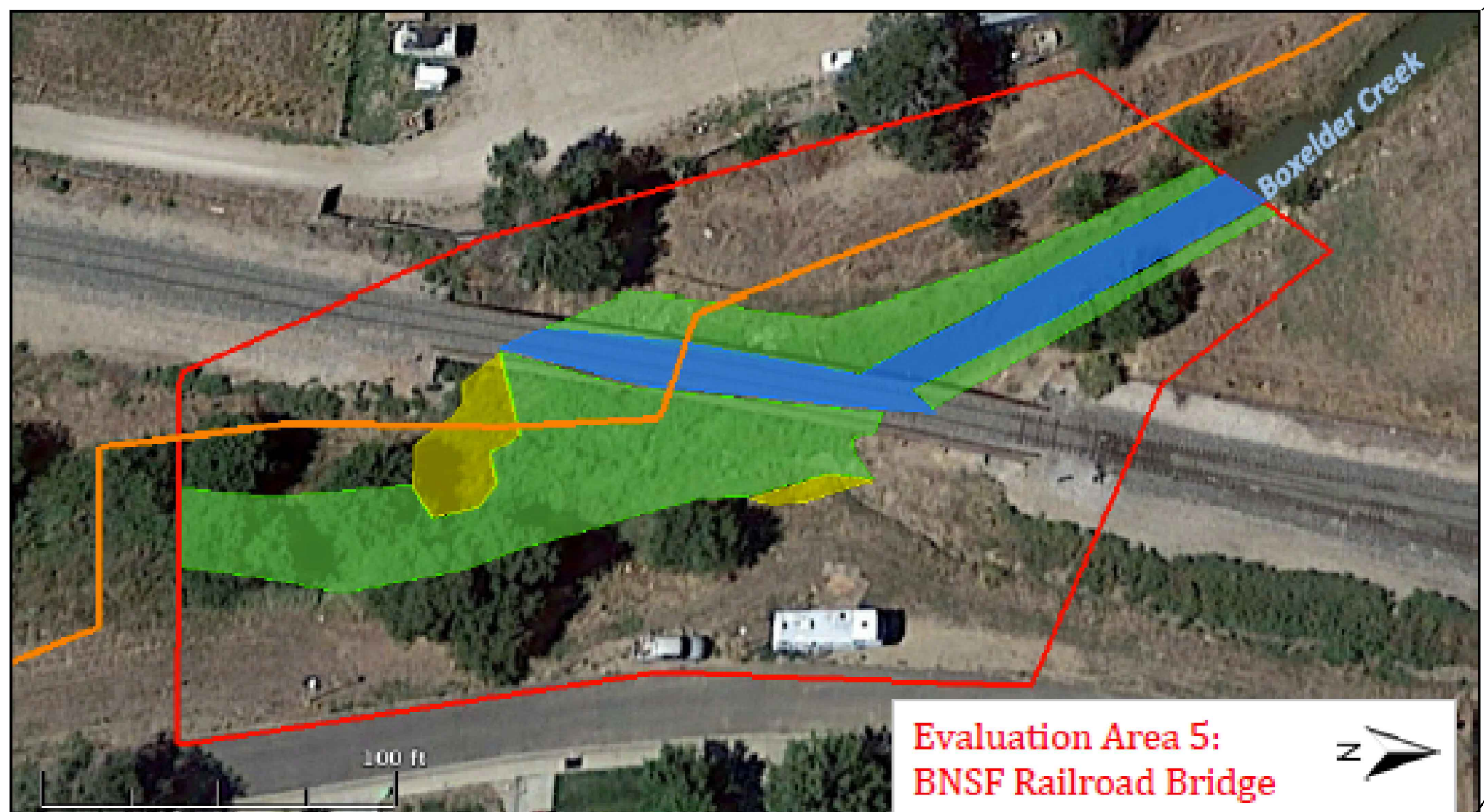
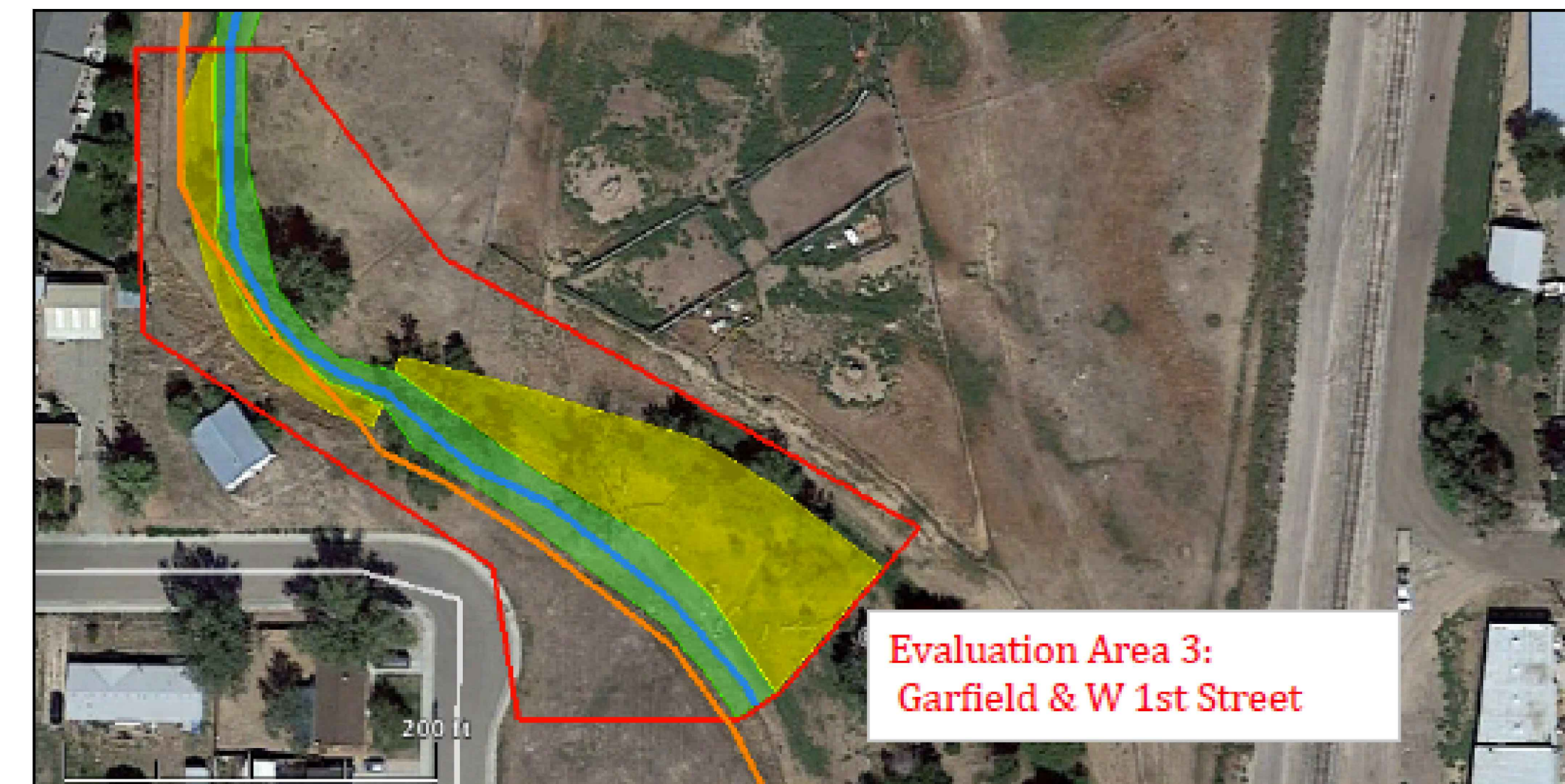
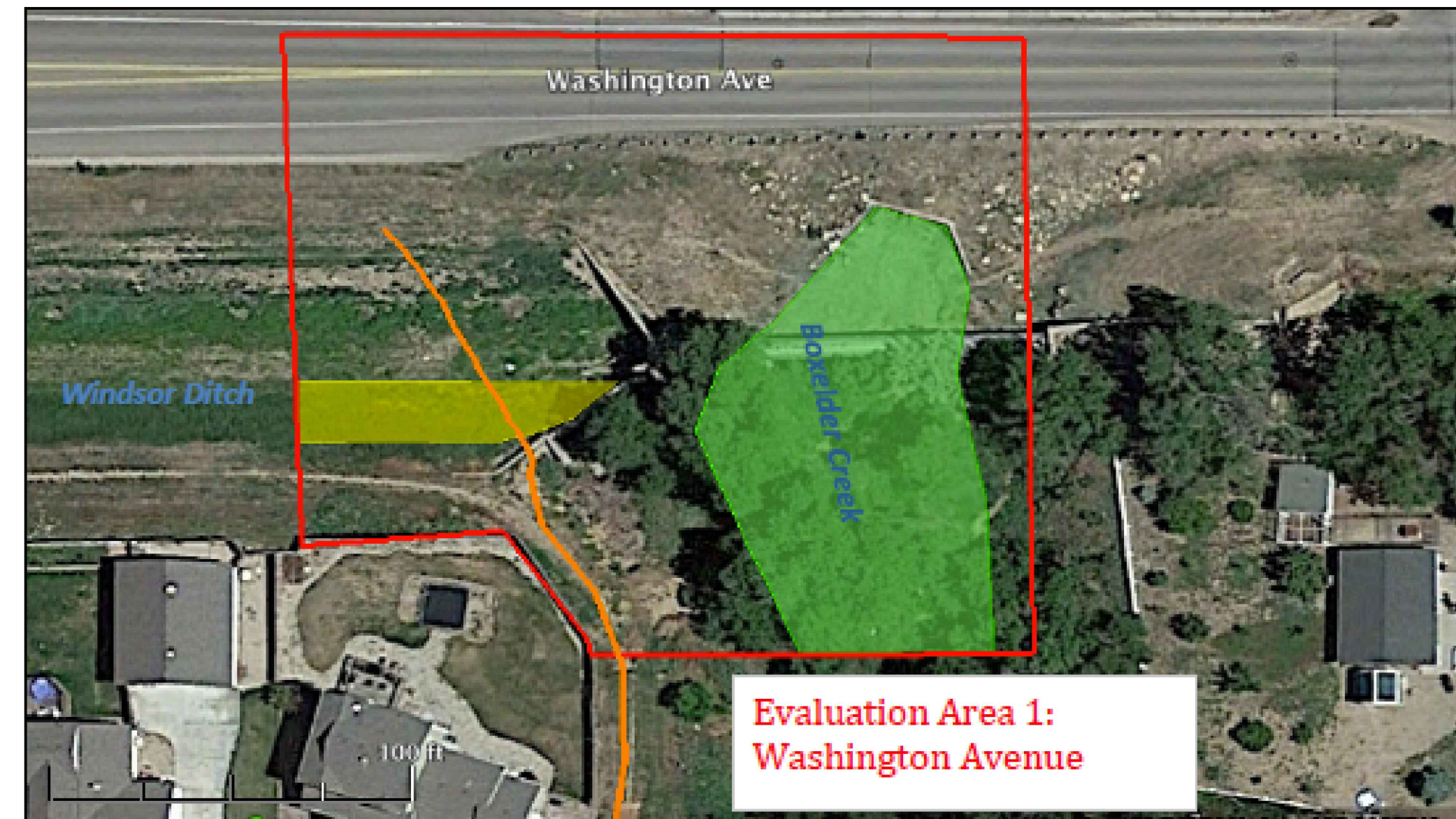
- Purchase Order Signed/Processed
 - a. *The Parks and Recreation Manager expressed he has signed the purchase order for the new structure amenities for Centennial*

Park. It has been processed and now waiting for the items to be shipped.

ADJOURNMENT

Adjourned at 7:08pm

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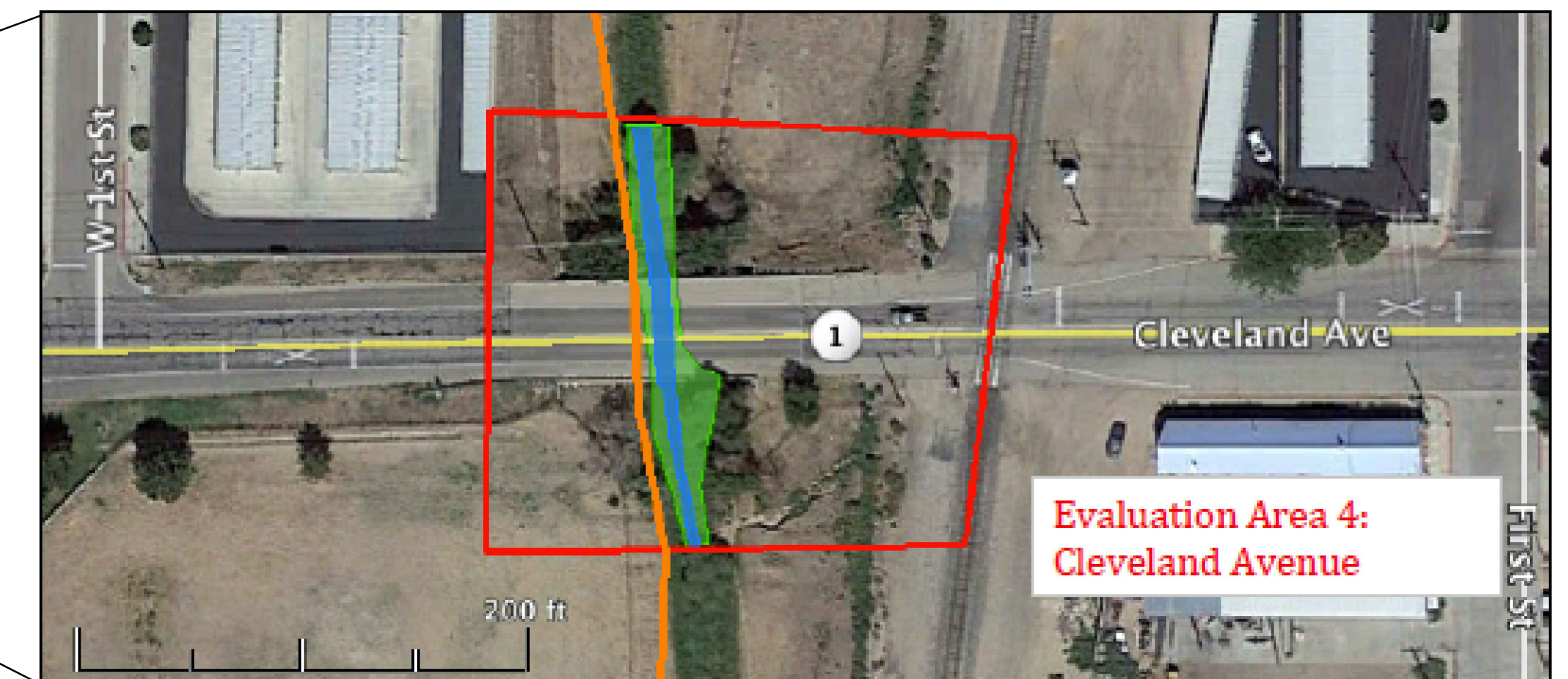
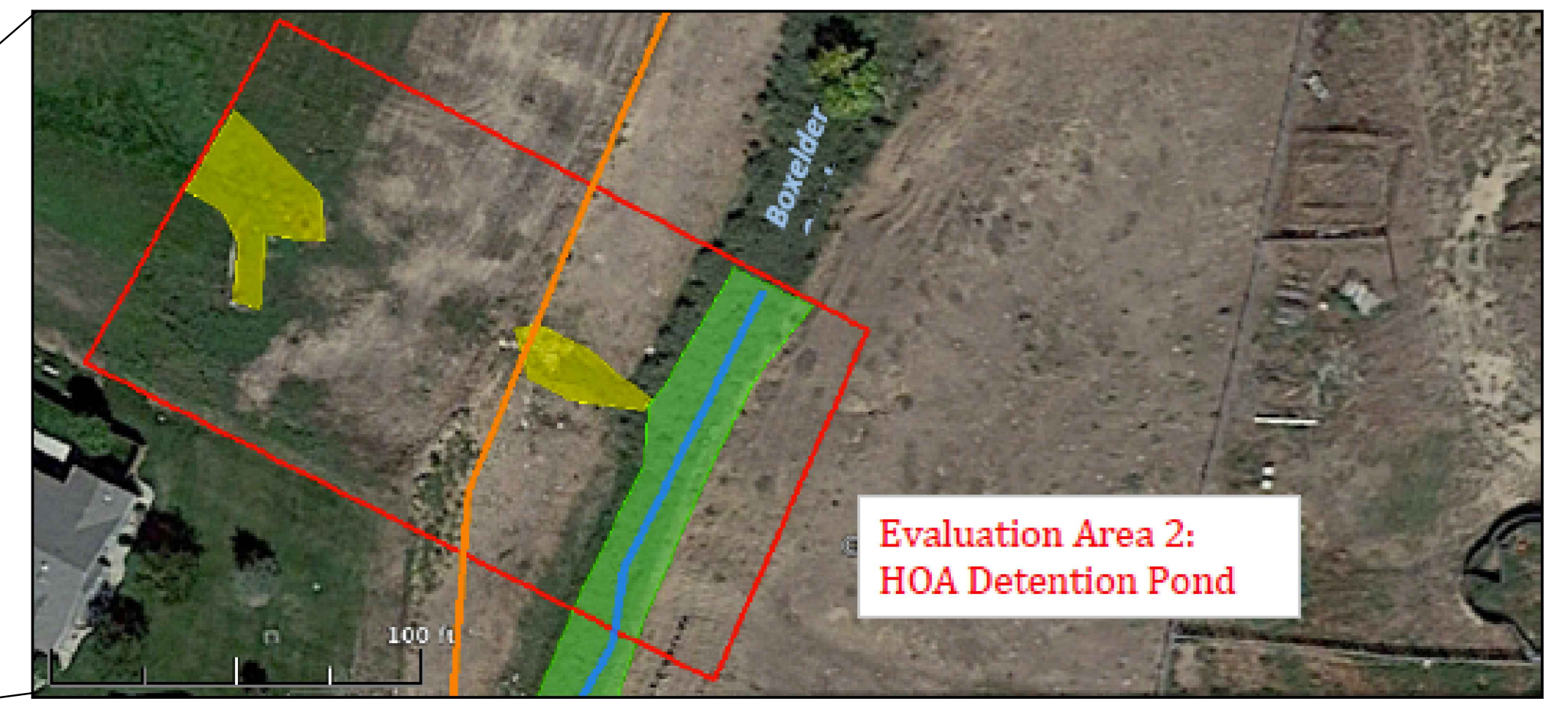


LEGEND

- Open Water
- Wetland
- Possible Wetland



- ALIGNMENT - OPTION 1
- ALIGNMENT - OPTION 1A
- ALIGNMENT - OPTION 1B
- ALIGNMENT - OPTION 2



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NO.	DESCRIPTION	BY	DATE

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PRELIMINARY
PLANS

NOT FOR
CONSTRUCTION

FILE: OPEN-HOUSE_ENVIRON
JUB PROJ. #: 87-16-012
DRAWN BY: KA
DESIGN BY: ACL
CHECKED BY: JT

ONE INCH
AT FULL SIZE, IF NOT ONE
INCH, SCALE ACCORDINGLY

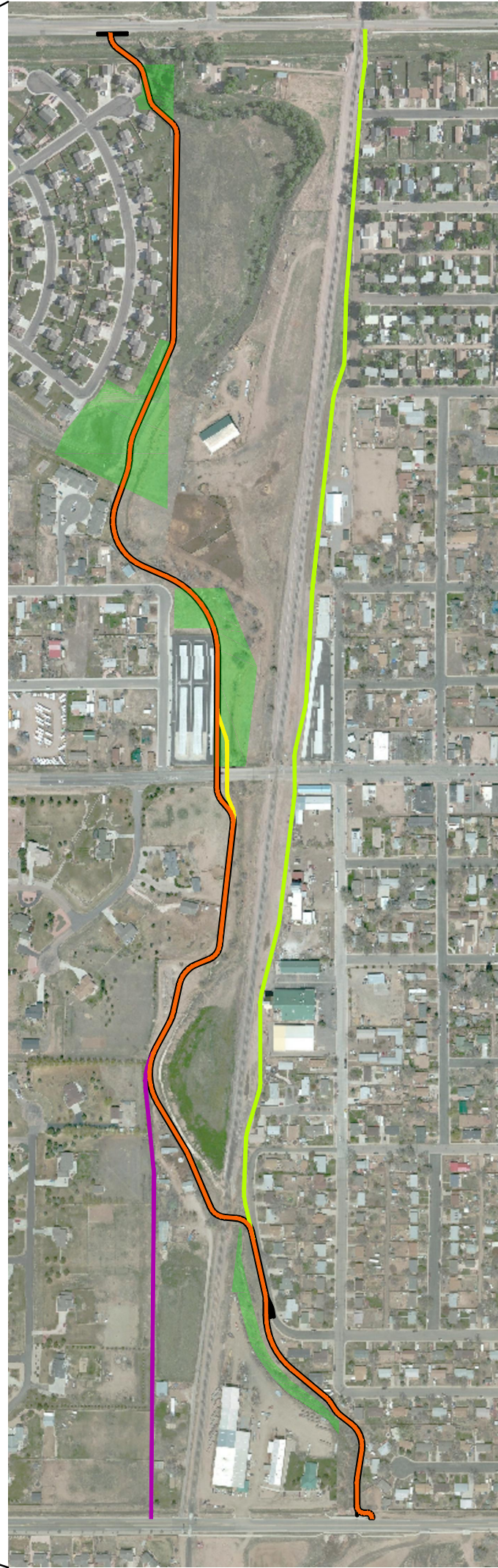
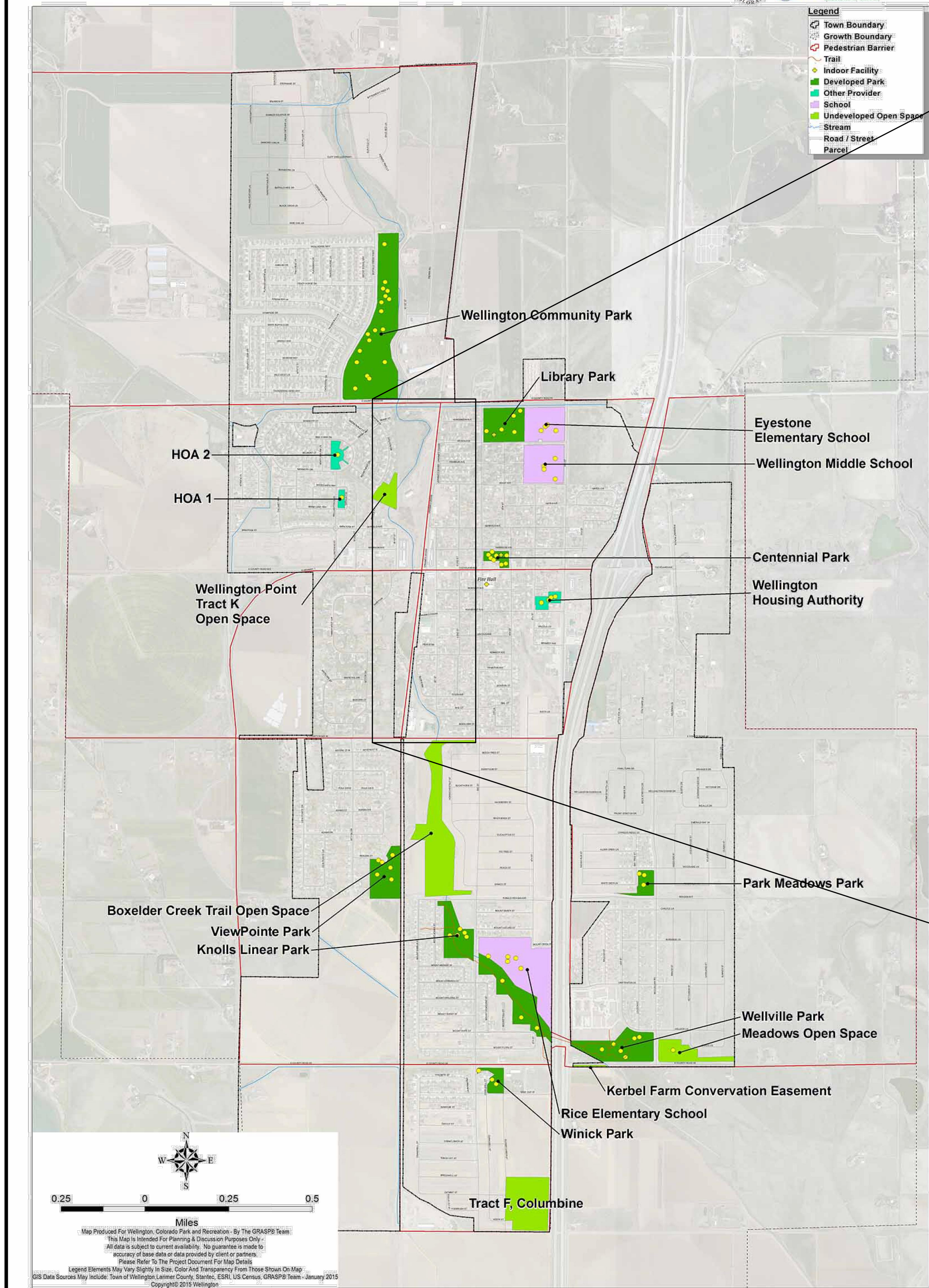
BOXELDER CREEK TRAIL
TOWN OF WELLINGTON

SOUTH END - JEFFERSON AVE TO ROOSEVELT AVE

LAST UPDATED: 11/14/2016
SHEET NUMBER:
PP-201

Plot Date: 11/14/2016 4:35 PM Plotted By: Kristen Ammerlaar
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Wellington, Colorado Parks and Recreation
Resource Map A: System Map

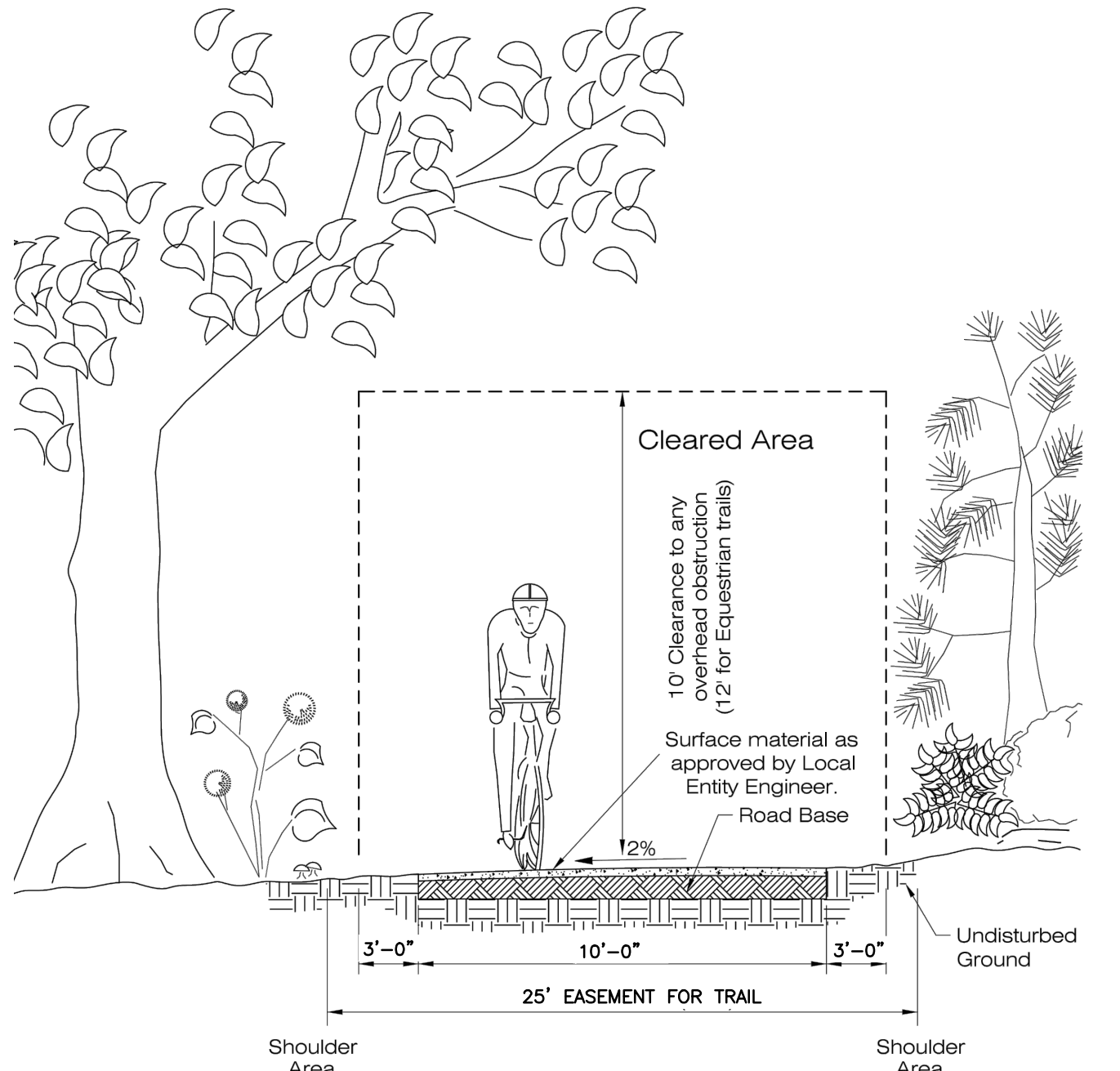


LEGEND

- ALIGNMENT — OPTION 1
- ALIGNMENT — OPTION 1A
- ALIGNMENT — OPTION 1B
- ALIGNMENT — OPTION 2



B TRAIL CANOPY UNDER R.R.
SCALE: N.T.S.



A TRAIL TYPICAL SECTION
SCALE: N.T.S.

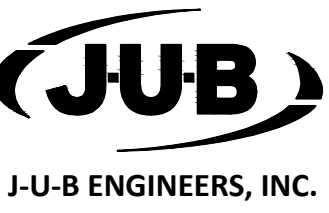
PROPOSED BOXELDER CREEK TRAIL:

THE TOWN OF WELLINGTON'S 2015 PARKS AND TRAILS MASTER PLAN IDENTIFIED THE NEED TO CREATE A LOCAL TRAIL SYSTEM TO CONNECT TO THE REGIONAL TRAIL SYSTEM. THE BOXELDER CREEK TRAIL CURRENTLY CONSISTS OF EXISTING TRAIL SEGMENTS IN THE NORTHERN AND SOUTHERN PORTIONS OF THE TOWN. THE NORTHERN SECTION OF THE TRAIL RUNS FROM WASHINGTON AVENUE NORTH ALONG THE BOXELDER CREEK FOR APPROXIMATELY 1/2 MILE ADJACENT TO THE NEWLY-COMPLETED WELLINGTON COMMUNITY PARK. THE SOUTHERN SEGMENT OF THE TRAIL RUNS ADJACENT TO BOXELDER CREEK FROM JEFFERSON AVENUE TO GEORGE W. BUSH AVENUE (COUNTY ROAD 60) AND CONNECTS THE EAST AND WEST SIDE OF THE TOWN THROUGH THE RECENTLY OPENED UNDERPASS UNDER INTERSTATE 25 WITH ITS TERMINUS AT WELLVILLE PARK. THE PROPOSED SECTION OF THE BOXELDER CREEK TRAIL WOULD LINK THESE TWO EXISTING TRAIL SEGMENTS TO CONNECT THE NORTHWEST SECTION OF THE TOWN WITH THE SOUTHEAST SECTION.

Plot Date: 11/14/2016 4:35 PM Plotted By: Kristen Ammerlaar
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REVISION			
NO.	DESCRIPTION	BY	DATE

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PRELIMINARY
PLANS

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FILE: OPEN-HOUSE_ENVIRON
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DRAWN BY: KA
DESIGN BY: ACL
CHECKED BY: JT
ONE INCH AT FULL SIZE, IF NOT ONE INCH, SCALE ACCORDINGLY

BOXELDER CREEK TRAIL
TOWN OF WELLINGTON

PROJECT INFORMATION

LAST UPDATED: 11/14/2016
SHEET NUMBER:
PP-201

Town of Wellington
Board of Trustees Work session
June 19, 2018

In June of 2016 an RFP (Attachment 1) was issued for the Boxelder Creek Trail Feasibility study to prepare an alternative route analysis with right-of-way legal descriptions and a preliminary design for approximately 1 mile of multi-purpose trail lying between Washington Avenue and Jefferson Avenue along Boxelder Creek.

The need for the study was borne out of the Town of Wellington's 2015 Parks and Trails Master Plan that identified the need to create a local trail system that connects to the regional trail system.

The Boxelder Creek Trail currently consists of existing trail segments in the northern and southern portion of the Town. The northern section of the trail runs from Washington Avenue north along the Boxelder Creek for approximately ½ mile adjacent to the newly complete Wellington Community Park. The southern segment of the trail runs adjacent to Boxelder Creek from Jefferson Avenue to George W. Bush Avenue (County Road 60) and connects the east and west side of the Town through the recently opened underpass under Interstate 25 with its terminus at Wellville Park. The proposed section of the Boxelder Creek Trail would link these two existing trail segments to connect the northwest section of the Town with the southeast section.

The project scope involves preparation of an engineering study examining the feasibility of constructing a hard surface, shared use trail connecting existing trails in the northwest part of town adjacent to the Wellington Community Park north of Washington Avenue and the southeast part of town at the Boxelder Creek Trail Open Space.

Five firms submitted proposals for the project. JUB Engineers Inc. Fort Collins office was the selected firm based upon their work on projects with the similar scope and scale as the Boxelder Creek Trail project. (Attachment 2)

The Scope of Work called for in the RFP includes the following:

Task 1 Data Gathering and Preliminary Analysis

- Project site mapping.
- Existing conditions reconnaissance.
- Evaluation of biological, cultural, soil, hydrology and drainage.
- Trail route alternatives.
- Analysis of potential impacts to private properties and right-of-way requirements.

Task 2 Presentation

- Present Town staff with preliminary findings and determination of preferred route.

Task 3 Survey

- Preparation of a draft report describing findings, applicable standards, preliminary trail layout, identification of easements, right-of-way issues, and permitting requirements.

Task 4 Preliminary Design and Cost Estimates

- Prepare a preliminary design plan reflecting all available information and design constraints.
- Prepare opinions of probable construction costs.

JUB has completed the following tasks:

As specified under task one of the Scope of Work all items have been completed to consist of

- J-U-B obtained from Stantec the latest survey information for the area, along with spot elevations at the bridges over Boxelder Creek to complete the topo information (2 ft. contours)
- JUB received property lines from King Surveyors indicating the location of private property to facilitate the base map information for the feasibility study. ACL adjusted the proposed alignments to avoid private property when possible.
- JUB obtained basic information from the Town, Xcel Energy and other utilities for their easements along the project corridor.
- Auckland, a sub consultant for JUB, conducted a preliminary environmental evaluation along the corridor.

From this initial data gathering JUB developed trail route alternatives (Exhibits PP201, PP202, PP203) along the west side of Boxelder Creek, with three different alignment possibilities on the south side of the project limits.

Alignment Option 1 (Orange Line in Exhibits) begins at Washington Avenue and crosses over the Windsor Ditch and runs in a southward direction along an easement on the eastern boundaries of the Wellington Pointe subdivision. This alignment option calls for an at-grade crossing at State Highway 1. An alternative trail alignment (Option 1A- Yellow line in Exhibits) calls for a proposed underpass under State Highway 1.

Alignment Option 1 continues south of State Highway 1 along the western edge of the Boxelder creek along eastern boundaries of the Wellington West subdivision then crosses over Boxelder Creek under the existing Burlington Norther Railroad trestle. This

trail alignment then continues south along Boxelder Creek with a portion of the trail connecting to Elder Court and continuing south with a terminus at Jefferson Avenue.

An alternative trail alignment (Option 1B- Purple Line in Exhibits) continues in a southward direction along the eastern boundaries of the Wellington West subdivision and does not cross the Boxelder Creek and has a terminus at Jefferson Avenue.

An alternative alignment (Option 2- Green Line in Exhibits) on the east side of the railroad for the entire project was also developed.

An Open House was held November 16, 2015 at the Parks Advisory Board meeting where the trail design alignments were presented and public input was sought.

From this open house there was concern from a resident on the northern edge of the trail alignment that the encroachment of the trail along the western edge of their property would adversely affect their property and the suggestion of an alternate alignment through the Wellington Pointe was more appropriate.

ACL & JUB coordinated with the Town to create a new trail alignment (Option 3- Purple segmented line in Exhibits) that runs through the existing open space in the Wellington Point HOA on the northwest side of the project area.

JUB provided the Town with an Estimate of Probable Construction Costs- CONCEPTUAL July 2017(Figure 1) of the new proposed alignment, including an exhibit showing the alignment in its current form.

JUB met with the Town on September 20, 2017 to review with Ed Cannon the various stages of the project. A new trail alignment was determined to be top priority by the Town for Preliminary Design development.

JUB and ACL developed the fourth trail alignment (Option 4) that was presented to the public in an Open Forum at the Parks Advisory Board meeting on November 21, 2017. Concerns were again raised over this trail alignment from residents regarding the path on the northern section of the trail. Discussion surrounded the at grade crossing of State Highway 1 versus an underpass.

Figure 2 Provides the Estimate of Probable Construction Costs-CONCEPTUAL for the 4th Alternative trail alignment.

To date, JUB has provided six alignments and associated impacts and presented to the parks Advisory Board twice. A summary of the alignments is as follows:

- Alignment 1:
 - o Begins on the east side of Boxelder Creek at Jefferson
 - o Crosses under the RR and runs along the west side of the creek to SH 1

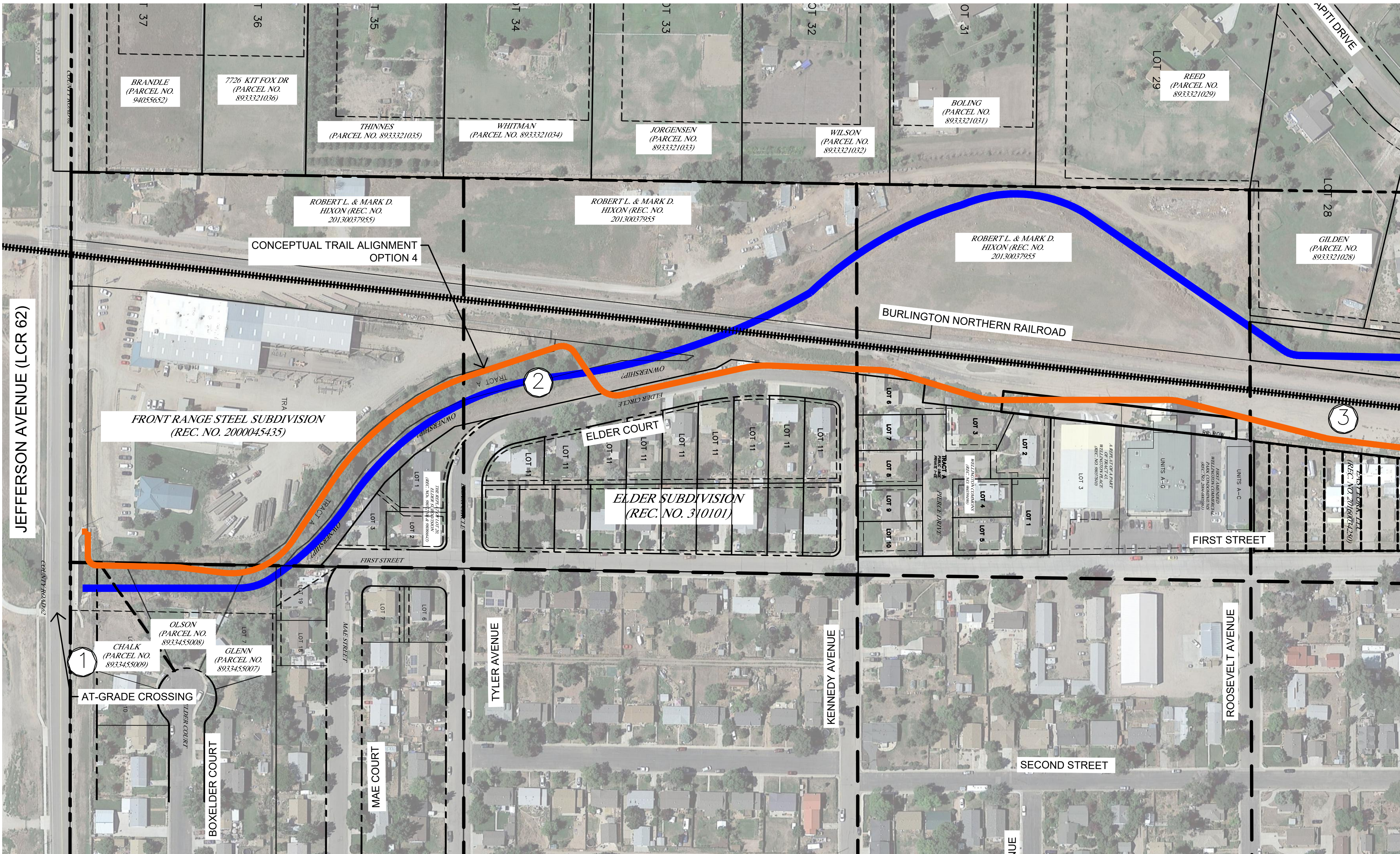
- o At-grade crossing of SH 1
 - o Runs along the west side near the property fences to Washington
- Alignment 1a:
 - o Same as 1
 - o Crosses under SH 1
- Alignment 1b:
 - o Begins west of the RR within a utility easement
 - o At-grade crossing of SH 1
 - o Runs along the west side near the property fences to Washington
- Alignment 2:
 - o Begins on the east side of Boxelder Creek at Jefferson
 - o Remains along the east side of the RR
 - o At-grade crossing at SH 1
 - o Continues on the east side of the RR to Washington
- Alignment 3:
 - o Begins west of the RR within the utility easement
 - o Crosses under SH 1 and allows for at-grade connections
 - o Runs through the neighborhood on HOA property to Washington
- Alignment 4:
 - o Begins west of the creek adjacent to Front Range Steel fence
 - o Crosses Boxelder Creek and runs along the East side of the RR to SH 1
 - o At-Grade Crossing of SH 1
 - o Runs along the north side of SH 1 to the west side of the creek – this is where it would cross the RR
 - o Runs along the west side near the property fences to Washington

Alignments 1b, 2, and 3 require NO RR crossing. Alignment 4 crosses the RR when it is on SH 1.

The Preliminary Design and Cost Estimates (Attachment 3) provide by JUB in the Scope of Services, Schedule and Basis of Fee has the project with a total budget of \$40,402 with total expenditures by the Town on this project of \$28,092.26 with a total project budget of \$12,159.74 remaining.

Budget

In the 2018 CIP \$50,000 is set aside for trail easement acquisition and another \$500,000 is allotted for trail construction from Jefferson to Washington. There is also allotted a transfer from the Conservation Trust Fund to the Park Fund in 2018 totaling \$100,000 to augment the Town/s investment in the trail system.



- NOTES
- 1

ALIGNMENT – OPTION 4
– CROSSES OVER NORTH POUDRE CANAL AFTER LEAVING JEFFERSON AVENUE
– CLEARANCE BENEATH EXISTING BRIDGE IS TOO SHALLOW FOR TRAIL UNDERPASS
– EXTENSIVE WETLANDS IN THIS AREA, WITH SIGNIFICANT OPEN WATER UPSTREAM OF BRIDGE.
– PROPOSED TRAIL RUNS THROUGH EXISTING UTILITY EASEMENT
- 2

ALIGNMENT – OPTION 4
– PROPOSED TRAIL CROSSES OVER BOXELDER CREEK
– SIGNIFICANT WETLANDS IN THIS AREA
- 3

ALIGNMENT – OPTION 4
– PROPOSED TRAIL FOLLOWS THE EAST SIDE OF THE EXISTING RAILROAD TRACKS NORTH OF ELDER COURT
– THIS OPTION AVOIDS THE RAILROAD CROSSING
– MAY STILL NEED AGREEMENT WITH RAILROAD TO USE THEIR ROW

LEGEND

TOWN OF WELLINGTON OR H.O.A. PROPERTY

ALIGNMENT – OPTION 4

EXISTING BOXELDER CREEK

	Environmental	Hydraulics	Property	Cost
Alignment	Impacts			
1	HIGH	HIGH	MED	HIGH
1A	HIGH	HIGH	MED	HIGH
1B	MED	MED	HIGH	MED
2	LOW	LOW	MED	LOW
3	LOW	LOW	HIGH	LOW
4	MED	MED	MED	MED



Plot Date: 11/13/2017 9:02 AM Plotted By: Kristen Ammerlaar
File Path: C:\Users\kristen\OneDrive\Documents\Boxelder Creek Trail\TOWNBOARD\TOWNBOARD EXHIBIT.DWG

REVISION			
NO.	DESCRIPTION	BY	DATE

J-U-B ENGINEERS, INC.
4745 Boardwalk Drive
Building D, Suite 200
Fort Collins, CO 80525
Phone: 970.377.3602
Fax: 970.377.3935
www.jub.com

J-U-B ENGINEERS, INC.

PRELIMINARY
PLANS

NOT FOR
CONSTRUCTION

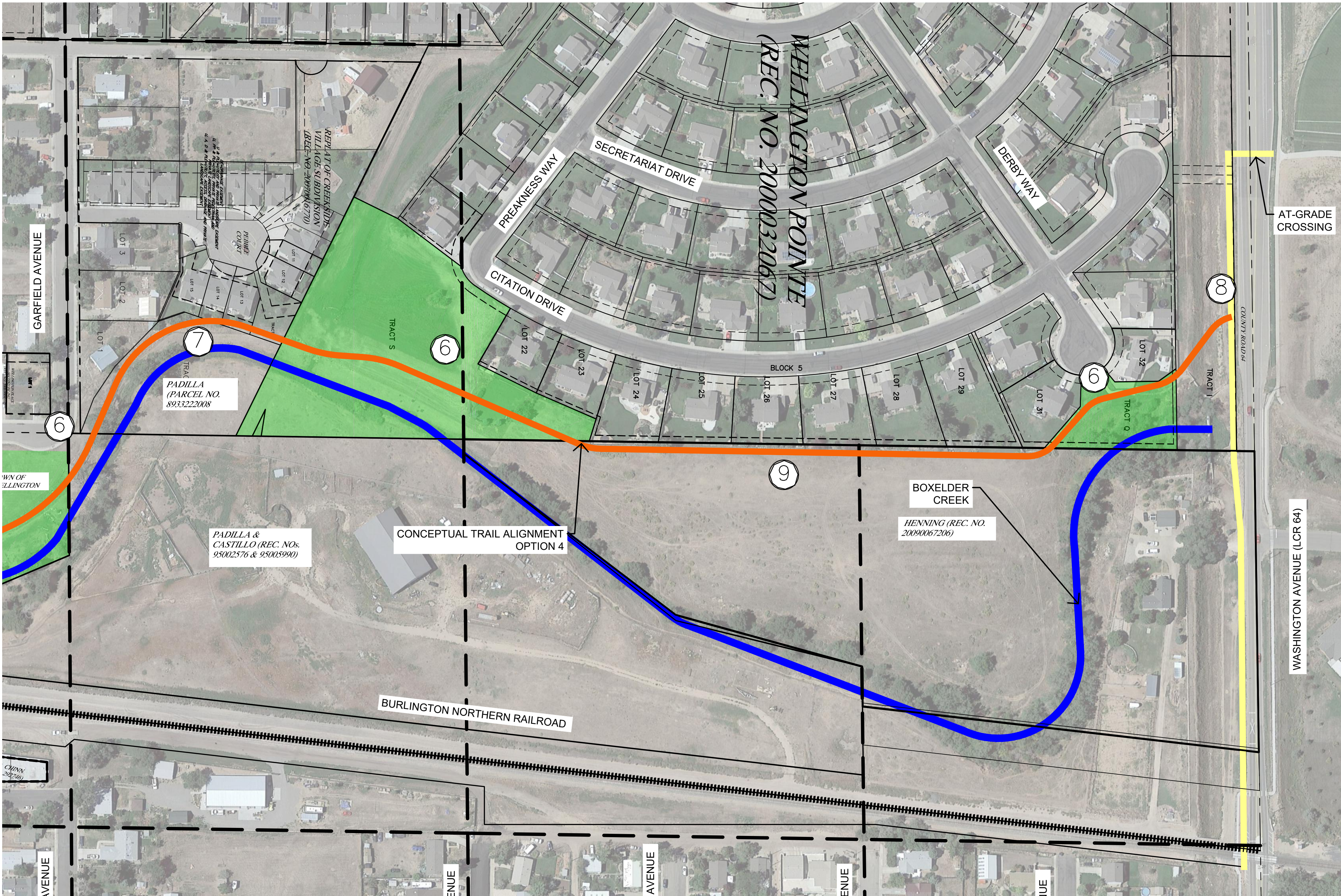
FILE : TOWNBOARD EXHIBIT
JUB PROJ. # : 87-16-012
DRAWN BY: KA
DESIGN BY: ACL
CHECKED BY: JT

ONE INCH
AT FULL SIZE, IF NOT ONE
INCH, SCALE ACCORDINGLY

BOXELDER CREEK TRAIL
TOWN OF WELLINGTON

SOUTH END - JEFFERSON AVE TO ROOSEVELT AVE

LAST UPDATED: 11/13/2017
SHEET NUMBER:
PP-201



NOTES

- ⑥ ALIGNMENT – OPTION 4
– POSSIBLE NEIGHBORHOOD ACCESS TO TRAIL
- ⑦ ALIGNMENT – OPTION 4
– STEEP EXISTING GRADE BEHIND RESIDENCES
– POSSIBLE WETLANDS ALONG BOXELDER CREEK
- ⑧ ALIGNMENT – OPTION 4
– CROSS WINDSOR DITCH AND CONNECT WITH WASHINGTON AVENUE
– PROPOSE SIDEWALK/TRAIL ALONG SOUTH SIDE OF WASHINGTON AVE TO ACCESS EXISTING OR NEW CROSSWALK TO NORTH SIDE AND EXISTING TRAIL
- ⑨ ALIGNMENT – OPTION 4
– FENCING NEEDED ALONG PRIVATE PROPERTY TO PREVENT TRAIL USER AND LIVESTOCK CONFLICT.

LEGEND

- TOWN OF WELLINGTON OR H.O.A. PROPERTY
- ALIGNMENT – OPTION 4
- EXISTING BOXELDER CREEK

	Environmental	Hydraulics	Property	Cost
Alignment	Impacts			
1	HIGH	HIGH	MED	HIGH
1A	HIGH	HIGH	MED	HIGH
1B	MED	MED	HIGH	MED
2	LOW	LOW	MED	LOW
3	LOW	LOW	HIGH	LOW
4	MED	MED	MED	MED



Plot Date: 11/20/2017 10:57 AM Plotted By: Kristen Ambrose
File Path: C:\Users\kambrose\Documents\Boxelder Creek Trail\TOWNBOARD EXHIBIT\TOWNBOARD EXHIBIT.DWG

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NO.	DESCRIPTION	BY	DATE

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PRELIMINARY
PLANS

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CONSTRUCTION

FILE: TOWNBOARD EXHIBIT
JUB PROJ. #: 87-16-012
DRAWN BY: KA
DESIGN BY: ACL
CHECKED BY: JT

ONE INCH
AT FULL SIZE, IF NOT ONE
INCH, SCALE ACCORDINGLY

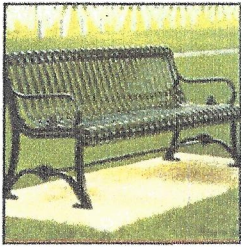
BOXELDER CREEK TRAIL
TOWN OF WELLINGTON

NORTH END - GARFIELD AVE TO WASHINGTON AVE

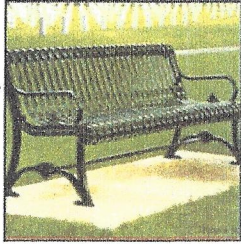
LAST UPDATED: 11/20/2017
SHEET NUMBER:
PP-203

GL #				2021	2022 Budget	Amended 2022	2023	NOTES
210-01-3130	Sales Tax			\$ 397,592	0	\$ -	\$ 555,193	In the past .05% of sales tax was dedicated to this Fund. Now taking 45% of the 1% sales tax for Parks; 55% to Street Fund; then add 4% annually
210-01-3140	Bldg Material Use Tax				\$ 195,000	\$ 195,000	\$ 195,000	2023; kept the 2022 estimates based on the fact we see the same building permits. Should be a bit more due to other types of building activity.
210-01-3315	Motor Vehicle Use Tax			\$ 176,526	\$ 350,000	\$ 350,000	\$ -	2021 was a total of 999,011 split between Streets and Parks; Increase by 3%; split 80/20 between both Funds
210-02-3381	Park Impact Fee				\$ 99,000	\$ 99,000		\$1000 x # of Permits; removed this as revenue
210-02-3620	Trails Impact Fee				\$ 44,550	\$ 44,550		\$440 x # of permits; removed this as revenue
210-01-3700	Open Space Sales Tax			\$ 333,179	\$ 305,000	\$ 305,000	\$ 381,600	
210-05-3175	Rec fees/Sales				\$ 32,000	\$ 32,000	\$ 32,000	Assumed changes in 2024 and 2026
210-08-3610	Investment Earnings		15850	\$ 1,217	\$ 20,000	\$ 20,000	\$ 20,000	
	Grants:							None planned, but always environmental scanning for options
210-09-3800	Transfer In from Park Impact Fees for Master Plan Study and NEW Irrigation							Brought in \$200K in 2021, but nothing in 2022; Con Trust is primarily for new parks, need someone to analyze if any of this can be used for Viewpoint
	Total Revenue				\$ 1,045,550	\$ 1,045,550	\$ 1,183,793	
	Less: Operating Costs WITHOUT SALARY COSTS THAT ARE DIRECTLY CHARGED TO DEPARTMENTS						\$ (1,394,031)	Grew operating costs by 6% annually
	Less: Former Indirect Cost					\$ (409,936)	\$ -	

GL #							2023	NOTES
			2021	2022 Budget	Amended 2022			
	Less WCP Debt				\$ (1,007,510)	\$ -		
	Less CIP			\$ (281,000)	\$ (146,325)	\$ (150,000)		
	ESTIMATED Beginning FB				\$ 3,313,866			
	Available for future use	-			\$ 2,795,645	\$ (360,238)		



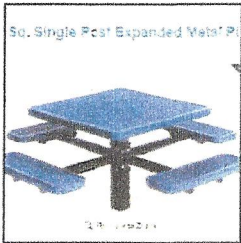
Trail Benches / Sidewalk
BLACK
Du Mor #19 Or 58
6 or 8ft
\$1010-1295



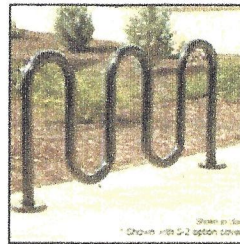
Park Benches—Change Color
Du Mor #19 Or 58
6 or 8ft
\$1010-1295



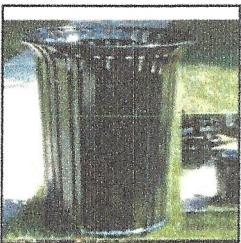
Picnic Table—Everest Series
(Rectangle)
\$600-1400



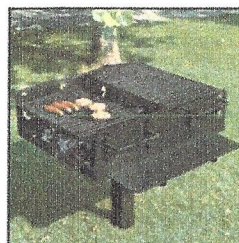
Picnic Bench
Round or Square
Steel or Metal
Non coated preferred
\$647-1568
theparks\$facil.com
\$1095



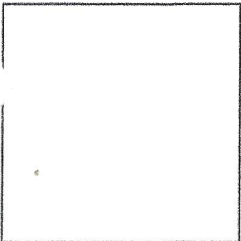
Bike Rack - Style : Winder
Du Mor #125 & 130
\$225—\$1340
Downtown/Trails—Black
Parks - Theme color



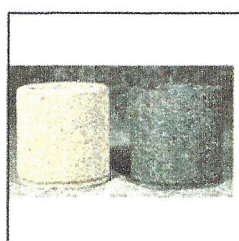
Trash Can
Du Mor #84 or 87
All Steel \$640-\$885
3 sizes



BBQ Station
Du Mor #21 & 22/thePark 166 series
\$ 299-700
DO NOT ORDER SURFACE MOUNT



Poo Stations
Constructed at the town
for about \$150



Planters \$177 white or black
Theparks.com 261-1049

Design Guidelines for Furnishings

Preferred manufacturer named, others ok but must be same style and quality.

Cost doe not include installation—hardware and concrete pad need to be taken into consideration.

Most styles are surface or drillable

Downtown and along trails colors should be consistently powder coat black

Parks colors to be used in coordination with park theme