



PARKS AND RECREATION ADVISORY BOARD MEETING

June, 13 2023

6:00 PM

Location: Leeper Center Community Room

Meeting Agenda

Join Zoom Meeting Link:

<https://us06web.zoom.us/j/83317874726?pwd=QktQMkFaMWUzeHNOBWpvRVY0UVNoQT09>Meeting

ID: 833 1787 4726

Passcode: 586406

One tap mobile

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+17207072699,,83317874726# US (Denver)

- A. Roll Call
- B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person).
- C. CONSIDERATION OF MINUTES
 - a. May, 10 2023
- D. BOARD REVIEW AND DISCUSSION/ACTION ITEMS
 - a. Speaker – Cody Bird
 - b. BOT Update
 - c. Park and Trails Amenity Map
 - d. Bike Fix Stations
 - e. WCP Veterans Memorial
 - f. Sub-Committee
 - i. Fundraising
 - g. Skate Park
 - h. Future Calendar

ANNOUNCEMENTS (Parks, Recreation, Open Spaces and Trails)

- i. Town Staff
 - i. Parks

- ii. Recreation
 - iii. Open Spaces
 - iv. Trails
- j. Board of Trustee Liaison
- k. PROST Board Members

ADJOURNMENT



PARKS AND RECREATION ADVISORY BOARD MEETING

May 10, 2023

6:00 PM

Location: Leeper Center Community Room

Meeting Agenda

Join Zoom Meeting Link:

<https://us06web.zoom.us/j/87124703342?pwd=NVD5NEZHN2J0Lzc4TGp6WGILSVJGQT09>

Meeting ID: 871 2470 3342

Passcode: 834527

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A. Roll Call

- a. Attendees: Lorilyn, Robert, Natalie, Teresa, Trustee Dailey
- b. Absent: John, Jordan

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person).

C. CONSIDERATION OF MINUTES

- a. April 12, 2023
 - i. Meeting Minutes were approved.

D. BOARD REVIEW AND DISCUSSION/ACTION ITEMS

- a. Kids To Park Day
 - i. Staff Member in charge of the event gave an update.
- b. Arbor Day Re-Cap
 - i. Had a successful event. Gave away the trees and partnered with the Library who helped with a special event for the kids to bury secrets. Arbor Valley and Bartlett Trees were great partners for the event.
- c. Mission and Vision Update
 - i. Tabled until more board members could be present.

d. Veterans Memorial Funding

- i. Talked about the PROST assisting with contacting businesses to see if funding can be started. Members requested documents such as potential costs and materials, or donation levels sheet for businesses. Staff said they could work on something like that. The PROST also tossed the idea of a raffle out there to help raise money.

e. Skate Park

- i. Robert updated the board that the features were approved at the skatepark and that some of the equipment was being purchased.

f. Future Calendar

- i. PROST members added to the Future Calendar.

ANNOUNCEMENTS (Parks, Recreation, Open Spaces and Trails)

g. Town Staff

i. Parks

- Space is limited for all town activities. There was an irrigation update for parks online. South field renovation update, and new equipment to help keep the turf looking good and healthy, renovate open spaces, etc.

ii. Recreation

- New TeamSnap software for team management and communication.
- New program Saddles 2 Paddles.

iii. Open Spaces

- No Update

iv. Trails

- No Update

h. Board of Trustee Liaison

- i. Proclamation for Kids to Parks Day was made at the Board of Trustees Meeting along with a few others.

ii. Community Survey is out now.

i. PROST Board Members

- i. None

ADJOURNMENT – Meeting Adjourned at 7:48pm

5.06 Parks and Open Space

5.06.1 Purpose. The purpose of this section is to ensure that a comprehensive, integrated network of parks and open space is developed and preserved as the community grows, the Town shall maintain a Park Plan affording varying types of public and private park settings for Town residents' uses.

5.06.2 Types of parks and open space.

- A. *Plazas*. A plaza is typically located in a commercial or industrial area bordered by civic or private buildings to serve as a public gathering place. Plazas may range from very active places with adjacent complimentary uses, such as restaurants and cafes, to quiet areas with only seating, formal landscape plantings and amenities, such as fountains or public art. Developers are responsible for developing and providing the appropriate amenities for each plaza.
- B. *Pocket parks*. Pocket parks are public open spaces provided by the developer and maintained by the development or associated homeowner's associate. They are integrated into the overall neighborhood design and can either serve as a neighborhood gathering space such as a pool and/or clubhouse, or be comprised of more public space such as a landscaped seating area, children's play area, contemplative garden area, or similar outdoor recreation opportunities for the neighborhood.
- C. *Neighborhood parks*. Neighborhood parks are comprised of open space land provided by the developer to be developed and maintained by the Town for recreation and social gathering. These

parks can include multi-use play areas, picnic areas, playground equipment, court game facilities and community gardens.

- D. *Community parks.* Community parks are comprised of land purchased and developed by the Town with Park Impact fees to serve the residents of several neighborhoods. Community parks are to be located on or near arterial streets at the edge of residential areas or in nonresidential areas to minimize the impact of organized recreational activities, such as lighted ball fields.
- E. *Regional Parks.* Regional parks are comprised of land purchased and developed by the Town to serve residents of the Town and region. Regional Parks are the largest in size of all park types herein and would have multiple form and function including regional sports and recreation facilities and open space to protect sensitive areas.
- F. *Trails.* Trail systems shall link neighborhoods, parks, schools, open spaces, employment centers, community facilities and neighboring communities and thus provide important transportation connections as well as recreational opportunities and access. Developers must provide trails in all areas designated "Parks and Trails" on the Comprehensive Public Facilities Map or the Parks and Recreation Master Plan, as well as provide connections to the Town's existing trail system and destinations within the neighborhood.
- G. *Storm drainage facilities.* Storm drainage facilities, including stormwater detention and stormwater retention ponds, can be counted toward the required open space dedication but cannot be counted toward park dedication requirements. Storm drainage facilities shall be owned and maintained by the development or associated homeowner's association in a tract separate from any Park land that is dedicated to the Town.

5.06.3 General provisions.

- A. All parks and open space shall be designed and located per the Town of Wellington Parks and Recreation Master Plan.
- B. *Open space should serve as the neighborhood focus.* Open space, shall be integrated into the overall neighborhood design and used to organize and focus lot, block and circulation patterns and to enhance surrounding development. Street, block, lot and building patterns shall respond to the views, landscape and recreational opportunities provided by the open space.
- C. *Public access.* Areas designated as public open space shall be both visibly and physically accessible to the community. Public access shall be provided to all public open space, natural and developed, directly from the public street and trail system. Open space areas, except for pocket parks and plazas, shall be bounded along at least twenty percent (20%) of the perimeter by a street.
- D. *Buildings shall front public open space.* Development adjacent to open spaces shall front onto the area as much as possible, so that the areas are not enclosed by back yards.
- E. *Open space uses.* Uses designated within the open space shall be appropriate to the context and character of the site and the intensity of the proposed development.

- F. Environmentally sensitive, archeological and historic resources may be dedicated to the Town and maintained by the Town if approved by the Board of Trustees.
- G. Stormwater detention and retention areas that function as open space shall be owned and maintained by a homeowners' association or the landowner.
- H. Areas designated as open space shall be maintained according to the designated function of the area. If the area is to remain in private ownership, a mechanism which will assure maintenance will be funded in perpetuity must be in place at the time of final plat.
- I. *Open space protection.* Areas designated as open space shall be dedicated or conveyed to the Town or protected by a deed restriction, conservation easement or other appropriate method to ensure that they cannot be subdivided or developed in the future and that such areas shall remain as open space in perpetuity. Uses of open space may include recreational or agricultural activities.

5.06.4 Open space requirements.

- A. *Open space* includes:
 - 1. Areas within the community designated for the common use of the residents of an individual development or the community at large;
 - 2. Areas designated for preservation and protection of environmental resources, including floodplains, natural drainage ways and wetland areas;
 - 3. Areas designated for agricultural preservation; and
 - 4. Areas of archeological and historic significance.
- B. *Non-open space.* Open space shall not include the following:
 - 1. Required setback areas around oil and gas production facilities;
 - 2. Disconnected remnants of land created by division of sites into lots or parcels that do not qualify as functional open space, unless approved by the Board of Trustees;
 - 3. Private yards;
 - 4. Tree areas within a street right-of-way; or
 - 5. Required parking lot landscaping associated with all uses, except parking specifically designated for access to open space areas and within commercial or industrial projects.
- C. *Amount of open space required.* The amount of functional open space required in each development will be based on the density of the development, the recreational requirements of the anticipated users and the anticipated opportunities for public recreation within walking distance of the site (one-quarter [$\frac{1}{4}$] mile). All development within the Town shall meet the following open space requirements:
- D. *Single-family subdivisions and multi-family residential developments.* Open space for single-family residential development that requires a major subdivision per section 2.17 and multi-family developments shall include, at a minimum:
 - 1. Twenty percent (20%) of the gross land as functional open space to include:
 - a. One (1) centrally located pocket park for every two hundred (200) residential units;

- b. The land for one (1) neighborhood park within one-quarter ($\frac{1}{4}$) mile radius of the proposed homes or a fair-share, cash-in-lieu contribution for the cost of the neighborhood park that will serve the development; and
 - c. An internal trail system, taking into account trails designated in the Comprehensive Plan and the Parks and Recreation Master Plan.
- E. *Open space and plans.* All land development applications, with the exception of plot plan applications for individual single-family residences, shall be accompanied by the appropriate open space plan. The open space plan shall be included with the landscape plans or submitted as a separate map based on direction from the Director.

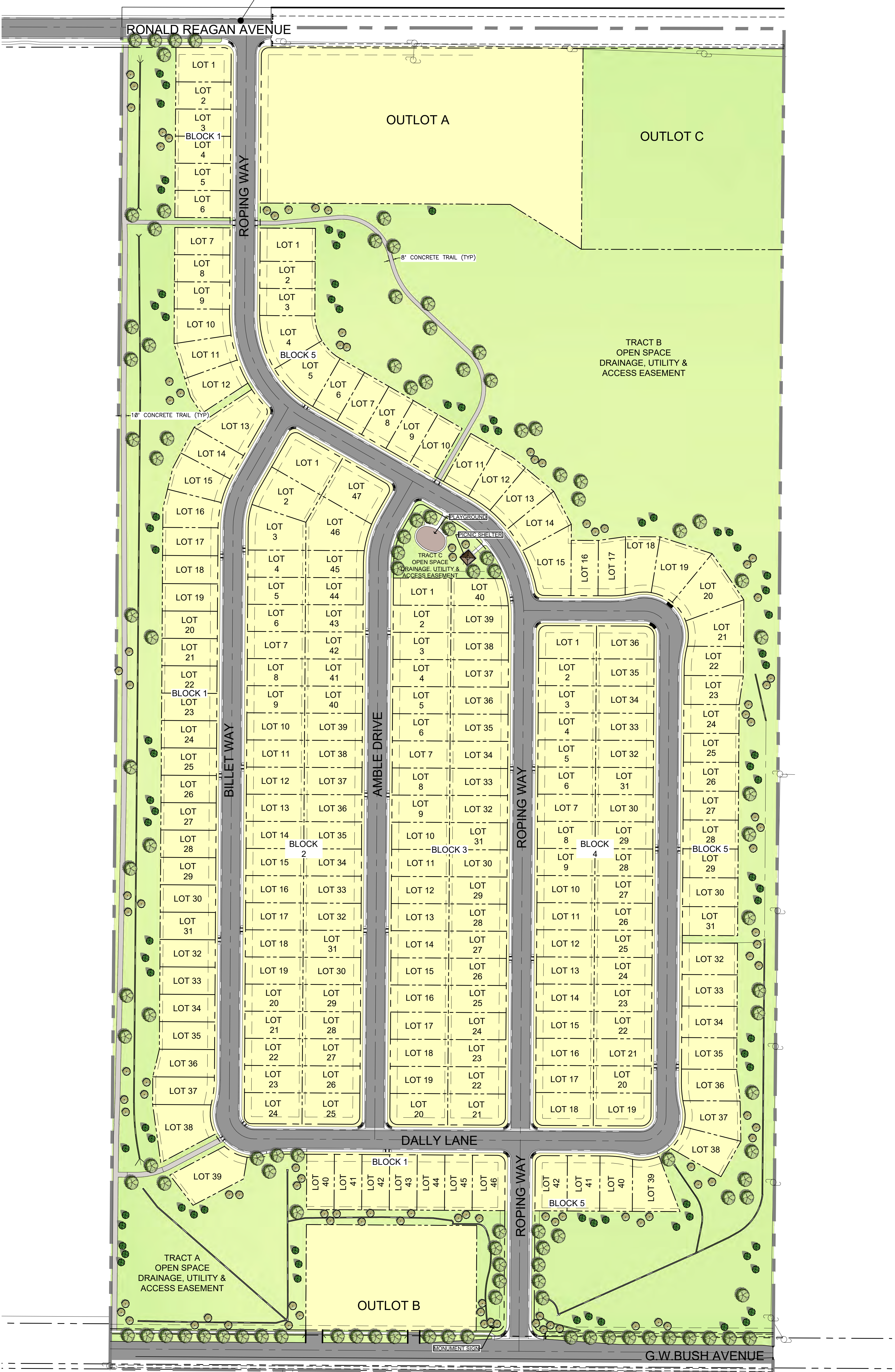
5.06.5 Fee in lieu of dedication.

- A. A developer of property may, with approval by the Board of Trustees, pay fee-in-lieu of park dedication in those cases where dedication of land is not feasible or not desired by the Town. Such payment shall be based on the fair market value of the developed property that otherwise would have been required to be dedicated as park space, to be determined after completion of the platting process. Such payment shall be held by the Board of Trustees for the acquisition of open space sites and land areas by the Town. At the option of the Board of Trustees, a developer may meet open space dedication requirements through a combination of payment of fee-in-lieu of land dedication, impact fees and land dedication.

5.06.6 Fair contribution for public school sites. All development shall dedicate or convey land for public school purposes to the Poudre School District, or make payment in lieu of land dedication or conveyance in accordance with the intergovernmental agreement between the Town and the Poudre School District.

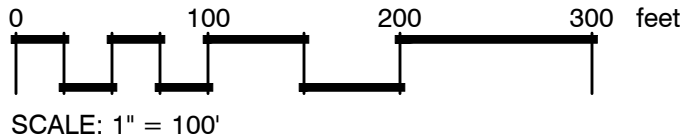
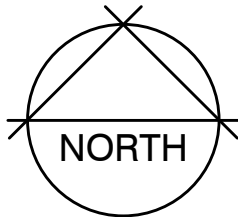
Saddleback Subdivision

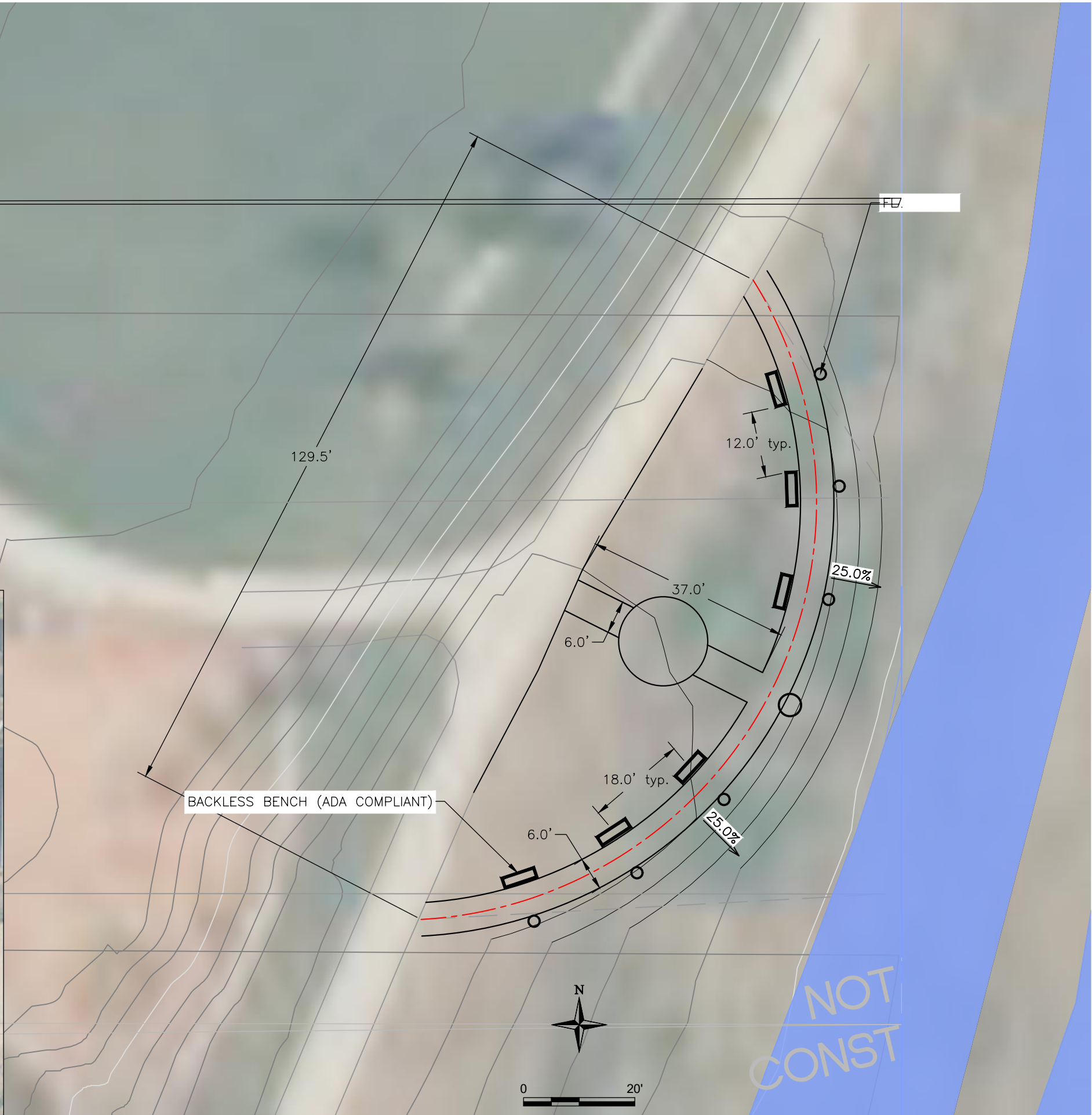
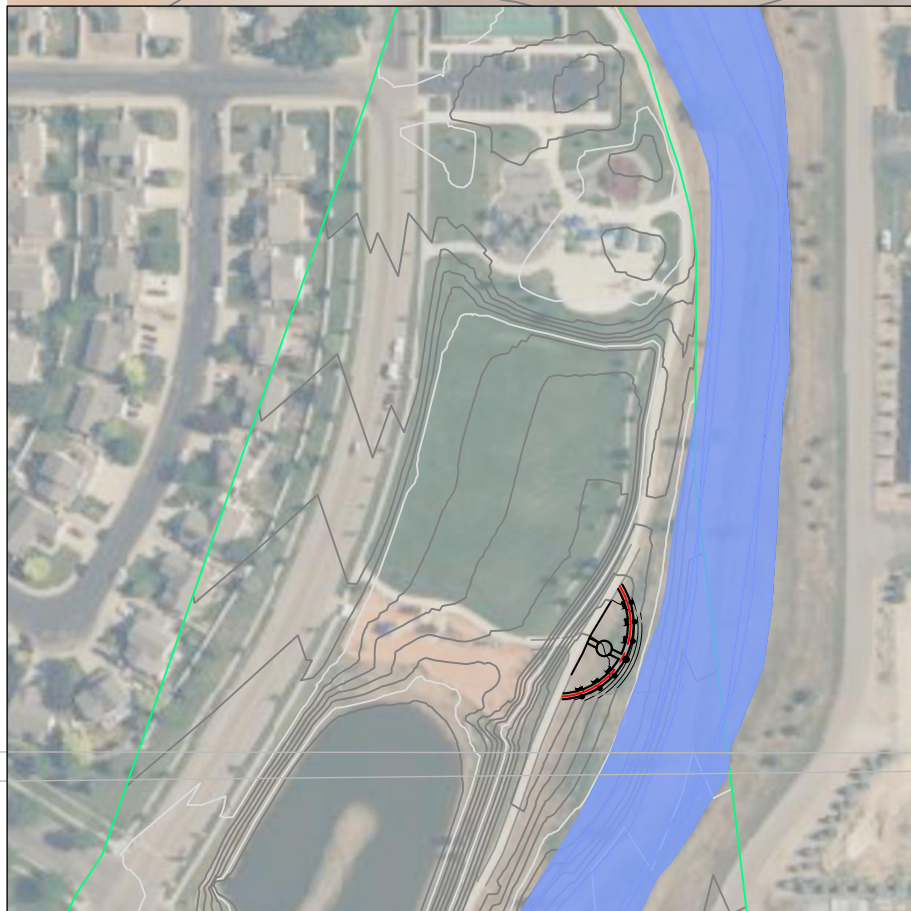
Wellington, Colorado



LEGEND

- CANOPY TREES
- ORNAMENTAL TREES
- EVERGREEN TREES
- OPEN SPACE LANDSCAPE
- PRIVATE LOT



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