



BOARD OF TRUSTEES
December 12, 2023
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Minutes

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:32 p.m.

1. Pledge of Allegiance
Mayor Chaussee asked all to rise for the pledge of allegiance.
2. Roll Call
The Clerk noted a quorum with the following:
Mayor Chaussee – present
Mayor Pro Tem Macdonald – present
Trustee Gaiter – present
Trustee Dailey – virtual attendance
Trustee Mason – present
Trustee Tietz - present
Trustee Wiegand - present
3. Amendments to Agenda
Mayor Chaussee asked if there were any amendments to the agenda; there were none.
4. Conflict of Interest
Mayor Chaussee asked if there were any conflicts of interest; there were none.

B. COMMUNITY PARTICIPATION

1. Public Comment
Mayor Chaussee opened the meeting to public comment. Lisa Chollet provided public comment.

C. PRESENTATION

1. Review of Baker Tilly US, LLP Consulting Services Contract Amendment
Mayor Chaussee invited Ms. Patti Garcia, the Town Administrator, to conduct a presentation on this item. Ms. Garcia presented this item and then further discussed it with the Board.
2. Finance Director/Treasurer - Separation of Duties
Mayor Chaussee invited Ms. Patti Garcia, the Town Administrator, to conduct a presentation on this item. Ms. Garcia presented this item and then further discussed it with the Board.

D. CONSENT AGENDA

1. November 28, 2023 Regular Meeting Minutes
2. Resolution No. 49-2023: A Resolution of the Town of Wellington Board of Trustees Authorizing an Application for WaterSMART Grant Funding through the Bureau of Reclamation
3. Resolution No. 50-2023: Wellington Community Housing Bylaws Amendment

Mayor Chaussee called for a motion on the Consent Agenda.

Trustee Tietz moved to approve the Consent Agenda. Trustee Mason seconded.

Yeas: Tietz, Mason, Dailey, Gaiter, Wiegand, Macdonald, Chaussee

Nays: N/A

The motion carried unanimously, and the Consent Agenda was approved.

E. ACTION ITEMS

1. Continued - Ordinance No. 13-2023: Annexing Sage Farms Annexation and Village at Sage Farms Annexation and Annexation Agreements Including Establishment of Vested Development Rights
Mayor Chaussee invited Mr. Cody Bird, Director of Planning, to present this item. Mr. Bird presented this item, and then he and the project developer further discussed it with the Board.

Mayor Chaussee called for a motion on this item.

Trustee Gaiter moved to table this item to the January 23, 2024, Regular Meeting. Trustee Tietz seconded.

Yeas: Gaiter, Tietz, Mason, Wiegand, Macdonald, Chaussee

Nays: N/A

The motion carried unanimously, and consideration of this item was tabled to the January 23, 2024 Regular Meeting.

2. Resolution No. 51-2023: A Resolution Adopting the Budget for the Town of Wellington, Colorado for the Calendar Year Beginning the 1st Day of January 2024 and Ending the Last Day of December, 2024, Estimating the Amount of Money Necessary to be Raised by the Tax Levy Based on the Said Budget so Adopted, Estimating the Amount of Money to be Derived From Other Revenue Sources, Setting Forth Estimated Expenditures for Each
Mayor Chaussee invited Ms. Garcia and Mr. Don Rhoads, Town Treasurer & Finance Director, to present this item. They presented this item and then further discussed it with the Board.

Mayor Chaussee invited public comment on this item. Lisa Chollet and Dawn Peacock provided public comment.

Mayor Chaussee called for a motion on this item.

Mayor Pro Tem Macdonald moved to approve Resolution No. 51-2023. Trustee Mason seconded.

Trustee Gaiter moved to amend the budget established in Resolution No. 51-2023 to remove the requested 3.5 FTE positions and to schedule them for further review at a regular meeting

on a date certain. Trustee Wiegand seconded.

The Board further discussed Trustee Gaiter's amendment to the motion with Ms. Garcia and Mr. Rhoads before Mayor Chaussee asked for a roll call.

Regarding the motion to amend from Trustee Gaiter and seconded by Trustee Wiegand:

Yeas: Gaiter, Wiegand, Tietz

Nays: Dailey, Mason, Macdonald, Chaussee

With a vote of 4 against and 3 in favor, the motion to amend failed and the amendment was lost.

Trustee Tietz moved to amend the budget to add an additional \$100,000 to the budget to contract for an additional employee regarding economic development. Trustee Wiegand seconded.

The Board further discussed Trustee Tietz's amendment to the motion before Mayor Chaussee asked for a roll call.

Regarding the motion to amend from Trustee Tietz and seconded by Trustee Wiegand:

Yeas: Tietz, Wiegand, Macdonald

Nays: Dailey, Mason, Gaiter, Chaussee

With a vote of 4 against and 3 in favor, the motion to amend failed and the amendment was lost.

The Board further discussed the original motion to approve Resolution No. 51-2023 from Mayor Pro Tem Macdonald and seconded by Trustee Mason.

Regarding the original motion to approve Resolution No. 51-2023 from Mayor Pro Tem Macdonald and seconded by Trustee Mason:

Yeas: Macdonald, Mason, Dailey, Chaussee

Nays: Gaiter, Tietz, Wiegand

With a vote of 4 in favor and 3 against, the motion carried, and Resolution No. 51-2023 was approved.

Mayor Chaussee recessed the meeting at 9:03 p.m.

Mayor Chaussee called the meeting back to order at 9:10 p.m.

Trustee Gaiter moved to amend the Agenda to consider Item E.5 – Resolution No. 53-2023: A Resolution Considering the 2024 Statement of Work and Budget Agreement By and Between the County of Larimer and the Town of Wellington – to be the 3rd item considered on the Meeting's Action Items. Trustee Tietz seconded.

Regarding the motion from Trustee Gaiter to amend the Agenda; seconded by Trustee Tietz.

Yeas: Gaiter, Tietz, Mason, Wiegand, Macdonald, Chaussee

Nays: N/A

The motion carried unanimously with the exception of Trustee Dailey, who was neither seen nor heard for the duration of the Meeting, and the Agenda was amended.

3. Resolution No. 53-2023: A Resolution Considering the 2024 Statement of Work and Budget Agreement By and Between the County of Larimer and the Town of Wellington
Mayor Chaussee invited the Larimer County Sheriff, John Feyen, to present this item. Sheriff Feyen presented this item and discussed it further with the Board.

Mayor Chaussee invited public comment on this item; there was none.

Mayor Chaussee called for a motion on this item.

Trustee Gaiter moved to approve Resolution No. 53-2023. Mayor Pro Tem Macdonald seconded.

The Board further discussed this motion and the item with Sheriff Feyen.

Regarding the motion to approve Resolution No. 53-2023 from Trustee Gaiter and seconded by Mayor Pro Tem Macdonald:

Yeas: Gaiter, Macdonald, Tietz, Mason, Wiegand, Chaussee

Nays: N/A

The motion carried unanimously, and Resolution No. 53-2023 was approved.

4. Resolution No. 52-2023: A Resolution Levying General Property Taxes for the Taxable Year 2023 to Defray Costs of Government for the Town of Wellington, Colorado, for the Calendar year Beginning January 1, 2024, and Ending December 31, 2024
Mayor Chaussee invited Mr. Rhoads to present this item. Mr. Rhoads presented this item and discussed it further with the Board.

Mayor Chaussee invited public comment on this item; there was none.

Mayor Chaussee called for a motion on this item.

Mayor Pro Tem Macdonald moved to approve Resolution No. 52-2023. Trustee Mason seconded.

Regarding the motion to approve Resolution No. 52-2023 from Mayor Pro Tem Macdonald and seconded by Trustee Mason:

Yeas: Macdonald, Mason, Gaiter, Tietz, Wiegand, Chaussee

Nays: N/A

The motion carried unanimously, and Resolution No. 52-2023 was approved.

5. Ordinance No. 12-2023: An Emergency Ordinance Appropriating Sums of Money to Defray Expenses and Liabilities of the Town of Wellington, Colorado for the Fiscal Year Beginning January 1, 2024 and Ending December 31, 2024
Mayor Chaussee invited Mr. Rhoads to present this item. Mr. Rhoads presented this item and discussed it further with the Board.

Mayor Chaussee invited public comment on this item; there was none.

Mayor Chaussee called for a motion on this item.

Trustee Gaiter moved to approve Ordinance No. 12-2023 with the amendment that the loan authorized therein will be repaid beginning in 2026. Mayor Pro Tem Macdonald seconded.

Regarding the motion to approve an amended Ordinance No. 12-2023 from Trustee Gaiter and seconded by Mayor Pro Tem Macdonald:

Yeas: Gaiter, Macdonald, Wiegand, Mason, Tietz, Chaussee

Nays: N/A

The motion carried unanimously, and the amended Ordinance No. 12-2023 was approved.

6. Resolution No. 54-2023: A Resolution of the Town of Wellington, Colorado, Approving a Professional Services Agreement with Hinkle & Company, P.C. to Provide Independent Professional Auditing Services to the Town

Mayor Chaussee invited Mr. Rhoads to present this item. Mr. Rhoads presented this item and discussed it further with the Board.

Mayor Chaussee invited public comment on this item; there was none.

Mayor Chaussee called for a motion on this item.

Trustee Mason moved to approve Resolution No. 54-2023. Mayor Pro Tem Macdonald seconded.

Regarding the motion to approve Resolution No. 54-2023 from Trustee Mason and seconded by Mayor Pro Tem Macdonald:

Yeas: Mason, Macdonald, Tietz, Wiegand, Gaiter, Chaussee

The motion carried unanimously and Resolution No. 54-2023 was approved.

7. Resolution No. 55-2023: A Resolution Approving a Contract with Poudre Legal Advisors, LLC for Legal Services

Mayor Chaussee invited Ms. Garcia and Mr. Dan Sapienza to present this item. They presented this item and further discussed it with the Board.

Mayor Chaussee invited public comment on this item; there was none.

Mayor Chaussee called for a motion on this item.

Trustee Gaiter moved to approve Resolution No. 55-2023. Trustee Wiegand seconded.

Regarding the motion to approve Resolution No. 55-2023 from Trustee Gaiter and seconded by Trustee Wiegand:

Yeas: Gaiter, Wiegand, Mason, Tietz, Macdonald, Chaussee

Nays: N/A

The motion carried unanimously, and Resolution No. 55-2023 was approved.

F. REPORTS

1. Town Attorney
No report.
2. Town Administrator
Ms. Garcia reported on a recent staff event celebrating the holiday season,
3. Staff Communications
Mayor Chaussee invited questions regarding staff communications; there were none.
 - a. October 2023 Treasurer's Report
 - b. October 2023 Report of Bills
 - c. Board of Trustees Planning Calendar
4. Board Reports
Mayor Chaussee invited Board Reports:
Gaiter – discussed respect among members of the Board.
Tietz – reported on attendance at a recent luncheon at the Larimer County Sheriff's Office, a recent discussion with Larimer County Commissioner Kefalas, and a discussion regarding the Cleveland Avenue project.
Wiegand – reported on a recent meeting with Larimer County.
Mason – reported on an imminent meeting with the Opioid Abatement Council.
Macdonald – thanked Ms. Garcia for her report.
Chaussee – reported on recent attendance at the Regional Colorado Department of Transportation meeting.

G. ADJOURN

Mayor Chaussee adjourned the meeting at 10:07 p.m.


Ethan Muhs, Town Clerk

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.