



BOARD OF TRUSTEES
January 9, 2024
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Minutes

A. CALL TO ORDER

Mayor Pro Tem Macdonald called the meeting to order at 6:30 p.m.

1. Pledge of Allegiance

Mayor Pro Tem Macdonald asked all to rise for the pledge of allegiance.

2. Roll Call

The Clerk noted a quorum with the following roll:

Mayor Chaussee – absent

Mayor Pro Tem Macdonald – present

Trustee Mason – present

Trustee Gaiter – present

Trustee Dailey – present

Trustee Wiegand – present

Trustee Tietz – virtual attendance noted

3. Amendments to Agenda

Mayor Pro Tem Macdonald called for amendments to the agenda. Trustee Gaiter moved to add item C.5, a presentation from Town staff regarding elevated water turbidity levels, to the agenda. The motion was approved with unanimous consent.

4. Conflict of Interest

Mayor Pro Tem Macdonald asked if there were any conflicts of interest on agenda items; there were none.

5. Presentation from Staff

Mayor Pro Tem Macdonald invited members from Town staff to present on elevated water turbidity levels. Ms. Patti Garcia, Town Administrator, and Ms. Meagan Smith, Deputy Director of Public Works, presented this item and responded to questions from the Board.

B. COMMUNITY PARTICIPATION

1. Public Comment

Mayor Pro Tem Macdonald invited public comment. Greg Stonecipher and Mario Quinonez provided public comment.

2. Proclamation

Mayor Pro Tem Macdonald proclaimed January 15, 2024 and Martin Luther King Jr. Day. Trustee Gaiter received this proclamation on behalf of the Town.

C. CONSENT AGENDA

1. December 12, 2023 Regular Meeting Minutes
2. Resolution No. 01-2024: Posting Public Notice
3. Resolution No. 02-2024: Approving a Three-mile Plan for Municipal Annexations
4. Resolution No. 03-2024 - A Resolution Approving an Amendment to the Baker Tilly US, LLP Engagement Letter to Provide Financial Management Services to the Town of Wellington

Mayor Pro Tem Macdonald called for a motion on the Consent Agenda.

Trustee Dailey moved to approve the Consent Agenda. Trustee Gaiter seconded.

Yeas: Dailey, Gaiter, Mason, Tietz, Wiegand, Macdonald

Nays: N/A

D. ACTION ITEMS

1. Public Hearing: Saddleback Subdivision First Replat

After a statement regarding remote participation of Board members for quasi-judicial proceedings from the Town Attorney, Mr. Dan Sapienza, Mayor Pro Tem Macdonald invited Mr. Cody Bird, Director of Planning, to present this item. Due to virtual attendance, Trustee Tietz did not participate during this item.

Mr. Bird provided an overview of public hearing procedures to be employed for deliberations on this item and responded to questions from the Board, along with Mr. Sapienza.

Mayor Pro Tem Macdonald called for disclosures of conflicts of interest and ex parte communications on this item; there were none.

Mayor Pro Tem Macdonald opened the Public Hearing on this item at 7:13 p.m.

Mr. Bird, Mr. Bob Gowing, Director of Public works, and the applicant, Mr. Darren Roberson, further presented on this item and responded to questions from the Board.

Mayor Pro Tem Macdonald called for public comment on this item; there was none.

Mayor Pro Tem Macdonald closed the public hearing on this item at 7:37 p.m.

Mayor Pro Tem Macdonald invited closing applicant and staff comments. Mr. Bird provided closing comments.

2. Ordinance No. 01-2024: Approving a Final Subdivision Plat for Saddleback Subdivision First Replat and Approving Amendments to the Development Agreement

Mayor Pro Tem Macdonald invited Mr. Bird to present this item. Mr. Bird presented this item and responded to questions from the Board. Due to virtual attendance, Trustee Tietz did not participate during this item.

Mayor Pro Tem Macdonald called for a motion on this item.

Trustee Dailey moved to adopt Ordinance No. 01-2024 approving a final subdivision plat for Saddleback Subdivision first replat and approving the second amendment to the Saddleback Subdivision Plat. Mayor Pro Tem Macdonald seconded.

Trustee Mason called for a point of order regarding the need to establish findings with an approval. Mr. Bird and Mr. Sapienza provided clarifying comments.

Mayor Pro Tem Macdonald called for final comments and deliberation from the Board. The Board further deliberated on this item.

Yeas: Dailey, Macdonald, Wiegand, Mason, Gaiter

Nays: N/A

The motion carried unanimously and Ordinance No. 01-2024 approved a final subdivision plat for Saddleback Subdivision first replat and the second amendment to the Saddleback Subdivision Plat.

3. Resolution 04-2024: A Resolution Levying General Property Taxes for the Taxable Year 2023 to Defray Costs of Government for the Town of Wellington, Colorado, for the Calendar Year Beginning January 1, 2024 and ending January 31, 2024

Mayor Pro Tem Macdonald invited the Town Administrator, Ms. Patti Garcia, to present this item. Ms. Garcia presented this item and responded to questions from the Board.

Mayor Pro Tem Macdonald called for public comment on this item; there was none.

Mayor Pro Tem Macdonald called for a motion on this item.

Trustee Mason moved to approve Resolution No. 04-2024. Trustee Gaiter seconded.

Mayor Pro Tem Macdonald called for further comments on this item, and the Board further deliberated this item.

Yeas: Mason, Gaiter, Dailey, Mason, Tietz, Wiegand, Macdonald

Nays: N/A

The motion carried unanimously and Resolution No. 04-2024 was approved.

4. Resolution No. 05-2024: A Resolution Amending the Town Administrator Contract
Mayor Pro Tem Macdonald moved to table consideration of this item to the January 23, 2024 meeting. Trustee Dailey seconded.

Mayor Pro Tem Macdonald called for further discussion on this item.

Yeas: Macdonald, Dailey, Gaiter, Tietz, Mason, Wiegand

Nays: N/A

The motion carried unanimously and the item was tabled to the January 23, 2024 Regular Meeting.

E. REPORTS

1. Town Attorney

No report.

2. Town Administrator

No report.

3. Staff Communications

Mayor Pro Tem Macdonald called for questions from the Board on Staff Communications. The Board asked questions, to which Ms. Garcia responded.

- a. Monthly Utility Report through November 2023
- b. CORA Report (Quarter 4, 2023)
- c. LCSO Report (November)
- d. Report of Bills (November)
- e. 4th Quarter 2023 Residential Building Permit and Lot Inventory Report

4. Board Reports

Mayor Pro Tem Macdonald called for Board reports:

Wiegand – reported on meetings with Larimer County Behavioral Health.

Tietz – reported on National Law Enforcement Day, thanking the Larimer County Sheriff's Office and its deputies.

Gaiter – reported on an update to transportation in Wellington and a meeting with members of the Town's Hispanic community.

Dailey – reported on the Town's imminent election and avenues for residents to participate.

Mason – reported on Larimer County Opioid Abatement Council events and grants.

F. ADJOURN

Mayor Pro Tem Macdonald called for a motion to adjourn the meeting.

Trustee Gaiter moved to adjourn the meeting. Trustee Wiegand seconded.

Yeas: Gaiter, Wigand, Mason, Dailey, Tietz, Macdonald

Nays: N/A

Mayor Pro Tem Macdonald adjourned the meeting at 8:07 p.m.


Ethan Muhs, Town Clerk

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.