



BOARD OF TRUSTEES
February 13, 2024
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Minutes

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:30 p.m.

1. Pledge of Allegiance

Mayor Chaussee asked all to rise for the pledge of allegiance.

2. Roll Call

The Clerk noted a quorum with the following roll:

Dailey – present

Gaiter – present

Mason – present

Tietz – present

Wiegand – present

Macdonald – absent

Chaussee - present

3. Amendments to Agenda

Mayor Chaussee asked if there were any amendments to the agenda; there were none.

4. Conflict of Interest

Mayor Chaussee asked if there were any conflicts of interest on agenda items; there were none.

B. COMMUNITY PARTICIPATION

1. Public Comment

Mayor Chaussee called for public comment on non-agenda items. Ms. Lori Garcia Sander provided public comment.

C. LIQUOR LICENSE AUTHORITY BOARD

Mayor Chaussee closed the Regular Meeting and opened the Liquor License Authority Board at 6:35 p.m.

The Clerk noted a quorum with the following roll:

Dailey – present

Gaiter – present

Mason – present

Tietz – present

Wiegand – present

Macdonald – absent

Chaussee – present

Mayor Chaussee invited opening comments from the Clerk, which he then provided.

1. Consent Agenda

a. Ridley's Family Markets Retail Liquor Store (City) Renewal Application

Mayor Chaussee called for a motion on the Liquor License Authority Board Consent Agenda.

Trustee Dailey moved to approve the Liquor License Authority Board Consent Agenda. Trustee Mason seconded.

Yeas: Dailey, Mason, Wiegand, Gaiter, Tietz, Chaussee

Nays: N/A

The motion was carried unanimously, and the Liquor License Authority Board Consent Agenda was approved.

2. Action Items

a. Special Event Permit Liquor License Application: Green Events Inc

Mayor Chaussee invited the Town Clerk, Mr. Ethan Muhs, to present this item. Mr. Muhs presented this item and responded to initial questions from the Board of Trustees.

Mayor Chaussee invited the applicant, represented by Ms. Lisa Sinclair, to further present on this item. Ms. Sinclair presented and responded to questions from the Board.

Mayor Chaussee called for public comment on this item; there was none.

Mayor Chaussee called for a motion on this item.

Trustee Dailey moved to approve the Special Event Permit Liquor License Application for Green Events, Inc. Trustee Tietz seconded.

Yeas: Dailey, Tietz, Mason, Gaiter, Wiegand, Chaussee

Nays: N/A

The motion was carried unanimously, and the Application was approved.

Mayor Chaussee closed the Liquor License Authority Board and reopened the Regular Meeting at 6:45 p.m.

D. PRESENTATION

1. Main Street End of Year Report (2023)

Mayor Chaussee invited Ms. Caitlin Morris, Community Business Liaison, to present this item. Ms. Morris presented this item and discussed relevant topics with the Board.

E. CONSENT AGENDA

1. January 23, 2024 Regular Meeting Minutes

2. January 30, 2024 Special Meeting Minutes

Mayor Chaussee called for a motion on the Consent Agenda.

Trustee Gaiter moved to approve the Consent Agenda with corrected spelling of Mr. Chad Zadina's name in the January 23, 2024, Regular Meeting Minutes. Trustee Mason seconded.

Yeas: Gaiter, Mason, Wiegand, Tietz, Dailey, Chaussee

Nays: N/A

The motion was carried unanimously, and the Consent Agenda was approved.

F. ACTION ITEMS

1. Continued - Resolution No. 10-2024 (Formerly 07-2024): Approving an Intergovernmental Agreement Between the Town of Wellington, the Town of Berthoud and the Town of Timnath Concerning a Joint Agreement for Animal Control Services with NOCO Humane
Mayor Chaussee invited Mr. Cody Bird, Director of Planning, to present this item. Mr. Bird presented this item.

Mayor Chaussee invited comments from the Board and public on this item; there was none.

Mayor Chaussee called for a motion on this item.

Trustee Tietz moved to postpone consideration of this item to the March 12, 2024 Regular Meeting. Trustee Gaiter seconded.

Yeas: Tietz, Gaiter, Mason, Wiegand, Dailey, Chaussee

Nays: N/A

The motion was carried unanimously, and consideration for this item was postponed to the March 12, 2024, Regular Meeting.

2. Continued - Resolution No. 08-2024: Approving a Joint Agreement for Animal Control Services with NOCO Humane
Mayor Chaussee called for a motion on this item.

Trustee Gaiter moved to postpone consideration of this item to the March 12, 2024 Regular Meeting. Trustee Tietz seconded.

Yeas: Gaiter, Tietz, Mason, Wiegand, Dailey, Chaussee

Nays: N/A

The motion carried unanimously, and consideration for this item was postponed to the March 12, 2024, Regular Meeting.

3. Resolution No. 11-2024: A Resolution Amending the Fees Charged for Research and Retrieval of Public Records and Amending the Town's Policy Regarding the Colorado Open Records Act
Mayor Chaussee invited Mr. Ethan Muhs, the Town Clerk, to present this item. Mr. Muhs presented this item and responded to questions from the Board.

Mayor Chaussee invited public comment on this item. Ms. Karen Eifert and Ms. Christine Gaiter provided public comment on this item.

Mayor Chaussee invited further questions and comments from the Board to which the Town's staff responded.

Mayor Chaussee called for a motion on this item.

Trustee Gaiter moved to continue consideration for this item to the February 27, 2024 Regular Meeting's Consent Agenda. Trustee Tietz seconded.

Yeas: Gaiter, Tietz, Dailey, Wiegand, Mason, Chaussee
Nays: N/A

The motion was carried unanimously and the item was continued to the February 27, 2024 Regular Meeting's Consent Agenda.

4. Vehicle Purchase

Mayor Chaussee invited Mr. Billy Cooksey, Parks and Recreation Manager, to present this item. Mr. Cooksey presented this item and responded to questions from the Board of Trustees.

Mayor Chaussee invited public comment on this item; there was none.

Mayor Chaussee called for a motion on this item.

Trustee Dailey moved to approve the purchase of a vehicle from Dellenbach Motors in an amount not to exceed \$28,937.50 as a replacement for the 2022 budgeted but unpurchased vehicle. Trustee Gaiter seconded.

Yeas: Dailey, Gaiter, Wiegand, Tietz, Mason, Chaussee
Nays: N/A

The motion was carried unanimously, and the vehicle purchase was approved.

G. REPORTS

1. Town Attorney

No report.

2. Town Administrator

Ms. Patti Garcia, the Town Administrator, reported on grant application submissions, an update on franchise agreements, and a progress report on a community survey.

3. Staff Communications

No report.

4. Board Reports

Wiegand – no report.

Tietz – reported on recent events in Town, participation in the I-25 coalition, and an opportunity for waste services.

Mason – no report.

Dailey – reported on recent events in Town.

Gaiter – no report.

Chaussee – reported on communications regarding the Wellington Fire Protection District and a letter of support for an entity in Town.

H. ADJOURN

Upon the motion duly noted and seconded, and with unanimous consent, Mayor Chaussee adjourned the meeting at 8:22 p.m.

A handwritten signature in black ink that reads "Ethan Muhs". The signature is written in a cursive style with a large initial "E".

Ethan Muhs, Town Clerk

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.