



BOARD OF TRUSTEES
February 27, 2024
6:00 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Work Session and Regular Meeting Minutes

A. WORK SESSION

1. Comcast Franchise Discussion

B. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:30 p.m.

1. Pledge of Allegiance

Mayor Chaussee asked all to rise for the Pledge of Allegiance.

2. Roll Call

The Clerk noted a quorum with the following roll call:

Dailey – present

Gaiter – virtual attendance noted

Mason – present

Tietz – present

Wiegand – present

Macdonald – absent; joined meeting in-person at 6:51 p.m.

Chaussee – present

3. Amendments to Agenda

Mayor Chaussee asked if there were any amendments to the agenda; there were none.

4. Conflict of Interest

Mayor Chaussee asked if there were any conflicts of interest on agenda items; there were none.

C. COMMUNITY PARTICIPATION

1. Public Comment

Mayor Chaussee invited public comment on non-agenda items; there was none.

D. LIQUOR LICENSE AUTHORITY BOARD

Mayor Chaussee closed the Regular Meeting and opened the Liquor License Authority Board at 6:31 p.m.

The Clerk noted a quorum with the following roll call:

Dailey – present

Gaiter – absent (not participating in quasi-judicial actions due to virtual attendance)

Mason – present

Tietz – present

Wiegand – present

Macdonald – absent

Chaussee - present

1. Consent Agenda

a. Kum & Go DBA Change Application

Mayor Chaussee called for a motion on the Liquor License Authority Board Consent Agenda.

Trustee Dailey moved to approve the Liquor License Authority Board Consent Agenda. Trustee Mason seconded.

Yeas: Dailey, Mason, Tietz, Wiegand, Chaussee

Nays: N/A

The motion was carried unanimously, and the Liquor License Authority Board Consent Agenda was approved.

Mayor Chaussee closed the Liquor License Authority Board and reopened the Regular Meeting at 6:32 p.m.

E. PRESENTATION

1. Larimer County Behavioral Health Presentation

Mayor Chaussee invited Ms. Laura Walker, Larimer County Human & Economic Health Director, to present this item. Ms. Walker presented this item and responded to questions from the Board.

2. Boxelder Basin Regional Stormwater Authority (BBRSA) Presentation

Mayor Chaussee invited BBRSA Board Town Appointees, Mr. Tim Singewald and Mr. Richard Seaworth, to present this item. Mr. Singewald and Mr. Seaworth presented this item and responded to questions from the Board.

3. Town of Wellington 2023 Annual Report

Mayor Chaussee invited Ms. Patti Garcia, Town Administrator, to present this item. Ms. Garcia presented this item and responded to questions from the Board.

4. Larimer County Sheriff's Office 2023 Annual Report

Mayor Chaussee invited Sergeant Matthew Cherry with the Larimer County Sheriff's Office to present this item. Sergeant Cherry presented this item and responded to questions from the Board of Trustees.

F. CONSENT AGENDA

1. February 13, 2024 Regular Meeting Minutes

2. Resolution No. 11-2024: A Resolution Amending the Fees Charged for Research and Retrieval of Public Records and Amending the Town's Policy Regarding the Colorado Open Records Act

Mayor Chaussee called for a motion on the Consent Agenda.

Trustee Dailey moved to approve the Consent Agenda. Mayor Pro Tem Macdonald seconded.

Yeas: Dailey, Macdonald, Gaiter, Mason, Wiegand, Tietz, Chaussee

Nays: N/A

The motion was carried unanimously, and the Consent Agenda was approved.

G. ACTION ITEMS

1. Resolution No. 12-2024 - A Resolution Adjusting Appropriations of the Town of Wellington, Colorado for the Fiscal Years Beginning January 1, 2023 and Ending on December 31, 2023, and January 1, 2024 and Ending on December 31, 2024.

Mayor Chaussee invited Mr. Don Rhoads, Finance Director/Treasurer, to present this item. Mr. Rhoads presented this item and responded to questions from the Board.

Mayor Chaussee called for public comment on this item. Karen Eifert provided public comment.

Mayor Chaussee called for additional deliberations from the Board on this item. The Board discussed this item and the 2021 Financial Audit with Mr. Rhoads.

Mayor Chaussee called for a motion on this item.

Trustee Tietz moved to approve Resolution No. 12-2024. Trustee Wiegand seconded.

Yeas: Tietz, Wiegand, Mason, Gaiter, Dailey, Macdonald, Chaussee

Nays: N/A

The motion was carried unanimously, and Resolution No. 12-2024 was approved.

2. Ordinance No. 04-2024: An Ordinance Authorizing Collections and Collections Fees for Municipal Court Assessments

Mayor Chaussee invited Mr. Ethan Muhs, Town Clerk, to present this item. Mr. Muhs presented this item and responded to questions from the Board along with the Town Attorney, Mr. Dan Sapienza.

Mayor Chaussee called for public comment on this item. Karen Eifert provided public comment.

Mayor Chaussee called for additional deliberations from the Board on this item. The Board further discussed this item with the Town's staff.

Mayor Chaussee called for a motion on this item.

Trustee Dailey moved to approve Ordinance No. 04-2024. Trustee Mason seconded.

Yeas: Dailey, Mason, Tietz, Gaiter, Wiegand, Macdonald, Chaussee

Nays: N/A

The motion was carried unanimously, and Ordinance No. 04-2024 was approved.

H. REPORTS

Mayor Chaussee called for reports.

1. Town Attorney
No report.

2. Town Administrator

Ms. Garcia reported on animal control services and the history of staff's responsibilities in this program and responded to questions from the Board.

3. Staff Communications

- a. Monthly Utility Report through 1/31/2024
- b. December 2023 Report of Bills
- c. Preliminary December 2023 Treasurer's Report

4. Board Reports

Members of the Board presented reports, and the Board discussed the reports.

I. ADJOURN

Mayor Chaussee called for a motion to adjourn. With a motion duly noted and seconded, and with unanimous consent, Mayor Chaussee adjourned the meeting at 9:52 p.m.



Ethan Muhs, Town Clerk

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.