



BOARD OF TRUSTEES
July 23, 2024
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Regular Meeting Minutes

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:30 p.m.

1. Pledge of Allegiance

Mayor Chaussee invited all to rise for the pledge of allegiance.

2. Roll Call

The Clerk noted a quorum with the following roll-call:

Cannon – present

Dailey – present

Moyer – virtual attendance noted

Wiegand – present

Tietz – present

Mason – present

Chaussee – present

3. Amendments to Agenda

Mayor Chaussee called for amendments to the agenda; there were none.

4. Conflict of Interest

Mayor Chaussee asked if there were any conflicts of interest on agenda items; there were none.

B. COMMUNITY PARTICIPATION

1. Public Comment

Mayor Chaussee invited public comment; there was none.

C. PRESENTATION

1. Discussion of How to Conduct Town Administrator and Town Attorney's Performance Review

Mayor Chaussee invited Ms. Stephanie Anderson, Human Resources Director, to present on this item. Ms. Anderson presented this item and responded to questions from the Board.

D. CONSENT AGENDA

1. July 9, 2024 Regular Meeting Minutes

2. Resolution No. 37-2024: A Resolution Making Appointments to the Parks, Recreation, Open Space, and Trails Board and the Wellington Housing Authority

Mayor Chaussee called for a motion on the consent agenda.

Mayor Pro Tem Mason moved to approve the consent agenda. Trustee Wiegand seconded.

Upon roll call, the motion carried unanimously, and the consent agenda was approved.

E. ACTION ITEMS

1. Resolution No. 38-2024 Approving a Consultant Agreement for Professional Services for Affordable Housing Needs Assessment and Strategy Development

Mayor Chaussee invited Mr. Cody Bird, Planning Director, to present this item. Mr. Bird presented this item and responded to questions from the Board. The Board deliberated on this item.

Mayor Chaussee invited public comment on this item; there was none.

The Board further deliberated on this item.

Mayor Chaussee called for a motion on this item.

Trustee Cannon moved to approve this item. Trustee Moyer seconded.

Upon roll call, the motion carried unanimously, and Resolution No. 38-2024 was approved.

F. REPORTS

1. Town Attorney

No report.

2. Town Administrator

Ms. Kelly Houghteling, Deputy Town Administrator, provided a report, and the Board discussed the report.

3. Staff Communications

- a. LCSO Report (June 2024)

- b. Treasurer's Report (May 2024)

- c. Report of Bills (May 2024)

- d. Monthly Utility Report (June 2024)

4. Board Reports

Members of the Board provided reports, and the Board discussed the reports.

G. ADJOURN

Upon the motion duly noted and seconded, and with unanimous consent, Mayor Chaussee adjourned the meeting at 7:29 p.m.



Ethan Muhs, Town Clerk

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