



COMMUNITY ACTIVITIES COMMISSION

July 6, 2021

5:00 PM

Leeper Center (Community Room), 3800 Wilson Avenue, Wellington, CO

Regular Meeting Agenda

A. CALL TO ORDER

- a. Roll Call
- b. Amendments to Agenda

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person)

C. CONSIDERATION OF MINUTES

- a. May 4, 2021 Regular Meeting

D. ACTION ITEMS

- a. 4<sup>th</sup> of July Debrief
  - i. Review of Parade
  - ii. Review of Festival
  - iii. Vendor and/or Community Survey
  - iv. Payment requests
  - v. Future Planning
  - vi. Thank you requests
- b. Town Clean Up – September 11, 2021
  - i. Dumpster Bids
- c. Fishing Derby
  - i. Official Date

E. ANNOUNCEMENTS

- a. CAC Board Members
- b. Town Board of Trustee
- c. Town Staff

F. ADJOURNMENT

Next meeting: July 6, 2021.

2021 Events:

- |                              |                    |
|------------------------------|--------------------|
| a. Town Clean Up             | September 11, 2021 |
| b. Fishing Derby             | Date TBD           |
| c. Halloween Costume Contest | October 31, 2021   |
| d. Veteran's Event           | November 6, 2021   |
| e. Christmas Tree Lighting   | December 3, 2021   |
| f. Parade of Lights          | December 4, 2021   |

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## COMMUNITY ACTIVITIES COMMISSION

May 5, 2021

5:00 PM

### Regular Meeting Agenda

Individuals wishing to attend the meeting virtually can view and participate in the meeting at the link below or by calling into the phone numbers listed below:

<https://zoom.us/j/93041551702?pwd=bm5KR3Y1dVZZTDVodTJMRmwrQUlzd09>

Meeting ID: 930 4155 1702

Passcode: 667372

Phone:

+16699009128 OR +12532158782

#### A. CALL TO ORDER

**a. Roll Call-** Richard Bacon (Chairman), Steve Sarno (Board Member), Jim Lafferty (Board Member), Wyatt Schwendeman-Curtis (Board Member), Shirrell Tietz (Board Member), Natalie Triplett (Board Member), Linda Stoddard (Board Member), Hallie Sheldon (Town Employee), Jon Gaiter (Trustee)

**b. Amendments to Agenda-** Shirrell Tietz talked about the Bounce Houses bids for the little kids and which one we voted on at the last meeting for. Bid was for 2 small kids bounce houses and 2 obstacle courses for the bigger kids at a cost of \$2034. Tina reached out to Shirrell about the 5 bounce houses. On the 4<sup>th</sup> of July there will be 5 staff members to monitor the bounce houses. Richard Bacon added about the 4<sup>th</sup> of July volunteer t-shirts.

**B. PUBLIC COMMENT ON NON-AGENDA ITEMS** (time limit 3 minutes per person)

#### C. CONSIDERATION OF MINUTES

**a. April 6, 2021 Regular Meeting-** Motion to approve the minutes 1. Shirrell Tietz (Board Member), 2. Wyatt Schwendeman-Curtis (Board Member). Members that approved the minutes, Richard Bacon Yes (Chairman), Steve Sarno Yes (Board Member), Jim Lafferty Yes (Board Member), Natalie Triplett Yes (Board Member), Linda Stoddard Yes (Board Member), Jon Gaiter Yes (Trustee).

**D. FINANCIAL REPORT-** Wellington Toy Storage Unit was rented out and the town will be paying for it monthly, to transfer the CAC items from the shed behind the public works building to the Toy Storage unit. Fishing event fish was charged in the 2020 budget year of \$1100. Taken from the 2021 budget Bunny Suit from the Easter Egg Event was \$405.98. Port-a-Potty for the Easter Egg Hunt was \$352. Approve budget after the changes at the June meeting.

#### E. ACTION ITEMS

**a. Fishing Derby-** Richard Bacon reported.

##### i. Update from Town

**1. Postponed due to lack of water in ponds**

**2. Reschedule dates-** September 2021. The Board will discuss this again in August.

## **b. Town Yard Sale- June 5, 2021**

**i. Registration online form-** Hallie Sheldon worked on the application for the public to fill out online. Application moves to the map that will be viewed on June 5<sup>th</sup> the day of the event which will be from 8 am to 4 pm. A package will be put together with the list of the participates, maps, and flyer. Motion to approve the garage sale package, 1. Shirrell Tietz (Board Member), 2. Jim Lafferty (Board Member). Board Members that approved the link, Richard Bacon Yes (Chairman), Steve Sarno Yes (Board Member), Wyatt Schwendeman-Curtis Yes (Board Member), Natalie Triplett Yes (Board Member), Linda Stoddard Yes (Board Member), Jon Gaiter Yes (Trustee).

## **c. 4th of July**

**i. Parade-** Registration form will be available on the town's website.

**1. Permit Approval-** Road Closures cost- Richard Bacon and Jim Lafferty will look into the cost.

## **2. 4th of July Theme and Grand Marshal**

### **a. Theme List of Suggestions-**

**i. Youth of America**

**ii. Honoring our First Responders**

**iii. Honoring our Health Care Workers**

**iv. Honoring our Frontline Workers**

**v. Honoring Our Essential Workers, those that keep America moving forward**

The theme that was decided by the board is- Honoring our Home Town Workers. Motion to approve the theme for the 4<sup>th</sup> of July event, 1. Wyatt Schwendeman-Curtis (Board Member) and 2. Jim Lafferty (Board Member). Board Members that approved the theme, Richard Bacon Yes (Chairman), Steve Sarno Yes (Board Member), Natalie Triplett Yes (Board Member), Linda Stoddard Yes (Board Member), Shirrell Tietz Yes (Board Member), Jon Gaiter Yes (Trustee).

### **ii. Vendor updates**

**1. Vendor forms submitted report-** 45 signed up for spots. Concerned about the food trucks getting enough of them and that most of the companies that were contacted said they booked at the Fort Collins 4<sup>th</sup> of July event. Suggestion of asking one of the church groups to have food for a fundraiser for their youth groups.

**iii. Subcommittee Delegation and Point of Contact-** Jim Lafferty in charge of the parade, Shirrell Tietz in charge of the vendors, Eric in charge of the car show, Hallie Sheldon in charge of the first aid and information booth, and Richard Bacon in charge of the whole event.

### **iv. Wellington Community Park Lay Out Options**

**1. Option 1-Northern WCP** was made by Shirrell Tietz

**2. Option 2-Spread out WCP** was made by Wyatt Schwendeman-Curtis

Everitt from the Wellington Fire Department spoke about the maps and which one would look like the fire truck would be able to get through the event in case of an emergency. There has to be 20 feet in between the cars parked for the car show and the vendors booths on the street. Richard Bacon suggested the board meets in 2 weeks for a special meeting after the street has been measured by Shirrell Tietz, Wyatt Schwendenman-Curtis, Hallie, and Everitt. Motion to approved on using Option 1 map, 1. Jim Lafferty (Board Member) and 2. Shirrell

Tietz (Board Member). Board Members that approved the map choice, Richard Bacon Yes (Chairman), Steve Sarno Yes (Board Member), Wyatt Schwendeman-Curtis Yes (Board Member), Natalie Triplett Yes (Board Member), Linda Stoddard Yes (Board Member), Jon Gaiter Yes (Trustee).

v. **Beer Garden-** Moved to the next meeting to discuss.

vi. **Use of Centennial Park-** Not going to use this park this year.

**d. Storage Shed**

i. **Inventory-** Richard Bacon working on this project.

**F. ANNOUNCEMENTS**

a. **CAC Board Members-** DJ for the 4<sup>th</sup> of July was approved the quoted price of \$180 by 1. Richard Bacon (Chairman) and 2. Wyatt Schwenderman-Curtis (Board Member). Board members that approved this quoted price, Steve Sarno Yes (Board Member), Shirrell Tietz Yes (Board Member), Natalie Triplett Yes (Board Member), Linda Stoddard Yes (Board Member), Jon Gaiter Yes (Trustee).

T-Shirts for the volunteers- Shirrell Tietz looked into prices, Finish line Awards would be 50 shirts at \$11 per shirts. Shirrell will look at other companies for prices.

Car Show shirts will be designed by Kacy Graphics and using the event theme on the shirts.

Special Meeting is scheduled for May 18<sup>th</sup> at 5 pm. Motion to approve the date, 1. Linda Stoddard (Board Member) and 2. Wyatt Schwenderman-Curtis (Board Member). Board Members that approved the link, Richard Bacon Yes (Chairman), Steve Sarno Yes (Board Member), Natalie Triplett Yes (Board Member), Shirrell Tietz Yes (Board Member), Jon Gaiter Yes (Trustee).

**b. Town Trustee**

**c. Town Staff**

**G. ADJOURNMENT** at 6:51 pm- Motion to end the meeting 1. Wyatt Schwenderman-Curtis and 2. Linda Stoddard.

**Next meeting: June 1, 2021.**

**2021 Events:**

**a. Town Yard Sale June 5, 2021**

**b. July 4th July 4, 2021**

**c. Town Clean Up September 11, 2021**

**d. Halloween Costume Contest October 31, 2021**

**e. Veteran's Event November 6, 2021**

**f. Christmas Tree Lighting December 3, 2021**

**g. Parade of Lights December 4, 2021**

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**Invoice #** 1006562  
**Issued date** 6/29/2021  
**Due Date** 7/2/2021  
**Subject** Town of Wellington 4th Car Show - AUTO

**Payment Due**

**FROM**  
MI Sports  
3400 N. Garfield Ave  
Loveland, CO 80538  
970-667-3539  
alex@custommisports.com  
Alex Conner

**TO**  
Shirrell Tietz  
Town of Wellington  
admin@aeinnovations.co  
970-310-1492

**ITEM OVERVIEW**

SCREEN-PRINT ITEMS						
ITEM DESCRIPTION	COLOR	QTY	SIZE	UNIT PRICE	SUBTOTAL	
6210 Next Level T-Shirt	Navy	10	Medium	\$9.60	\$96.00	
6210 Next Level T-Shirt	Navy	30	Large	\$9.60	\$288.00	
6210 Next Level T-Shirt	Navy	40	X-Large	\$9.60	\$384.00	
6210 Next Level T-Shirt	Navy	20	2X-Large	\$10.70	\$214.00	

LOGO DETAILS						
ITEM DESCRIPTION	COLOR	QTY	SIZE	UNIT PRICE	SUBTOTAL	
LEFT CHEST: Car & Truck Show Logo Left Chest NEW	White/Red	100		\$0.00	\$0.00	
FULL BACK: Car & Truck Show w/ Sketch Full Back NEW	White/Red	100		\$0.00	\$0.00	

				<b>Paid</b>	\$0.00	
				<b>Total</b>	\$982.00	

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TERMS

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Thank you for your business!

# Wellington 4th of July Feedback Survey

The Town of Wellington would like your feedback regarding the 2021 4th of July Celebration!

1. Did you attend the 4th of July parade, festival, or fireworks?

*Mark only one oval.*

Yes

No

2. Did you like the location of the parade on Cleveland Avenue?

*Mark only one oval.*

Yes

No

Does not apply

3. Did you like the location of the festival at Wellington Community Park?

*Mark only one oval.*

Yes

No

Does not apply

4. Please provide any additional feedback here.

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Hi Shirrell,

Here is a quick run down our services. You can text or call our office with ANY questions or to get a dumpster booked. 970-232-9354

We offer a friendly service from start to finish and strive to make the experience stress free!

Our bins never touch your street/driveway (they are placed on protective boards) and every bin has two doors that enable easy - strategic loading. This is perfect for neighborhood clean up!

Our rental fees are a FLAT FEE. This includes 7 days. We can adjust this to meet your needs (within reason at no extra charge). This pricing is based on local area delivery.

**6 Yard is \$280 10' long x 5x5 wide 3' high** include 1.5 tons

**10 Yard is \$315 10' long x 7' wide 4' high** includes 3 tons

**14 Yard is \$345 11' long x 8' wide 4.5 high** includes 3 tons

**20 Yard is \$375 11' long x 8' wide - 6' high** includes 3 tons

\*Appliances, electronics and tires are not allowed in the dumpsters. Shingles, concrete and other loads that will be heavier than 3 tons need to be discussed!

**Let me know if you have any questions.** I would love to help! Our pricing and bin sizes are all listed on our website, as well as an option to book.

Thank you,

Silvia

Kayla McGill  
Operations Manager  
**970-232-9354**

<https://fortcollins.bintheredumpthatusa.com>

BIN THERE DUMP THAT

[k.mcgill@bintheredumpthat.com](mailto:k.mcgill@bintheredumpthat.com)