



## COMMUNITY ACTIVITIES COMMISSION

October 5, 2021

5:00 PM

Leeper Center (Community Room), 3800 Wilson Avenue, Wellington, CO

### Regular Meeting Agenda

#### A. CALL TO ORDER

- a. Roll Call
- b. Amendments to Agenda

#### B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person)

#### C. FINANCIAL REPORT

- a. Year to Date Budget

#### D. ITEMS

- a. Fishing Derby Invoice
- b. Veteran's Event
- c. Holiday Lighting & Parade of Lights
- d. 4<sup>th</sup> of July 2022

#### E. ANNOUNCEMENTS

- a. CAC Board Members
- b. Town Trustee
- c. Town Staff

#### F. ADJOURNMENT

Next meeting: November 2, 2021.

#### 2021 Events:

- |                     |                  |
|---------------------|------------------|
| a. Veteran's Event  | November 6, 2021 |
| b. Tree Lighting    | December 3, 2021 |
| c. Parade of Lights | December 4, 2021 |

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.

# Year to Date 2021 Budget Expense

<b>2021</b>	<b>Budget Expense 2019</b>	<b>Actual Expense 2019</b>	<b>Budget Expense 2020</b>	<b>Actual Expense 2020</b>	<b>Budget Expense 2021</b>	<b>Actual Expense 2021</b>
<b>Easter Expenses</b>						
<b>April 3, 2021</b>						
Advertise with a Follow-up	\$150.00	\$360.00	\$400.00	\$0.00	\$400.00	
Banner & Signs	\$50.00	\$68.78	\$100.00	\$0.00	\$100.00	\$89.33
Face Paint & tools	\$150.00	\$314.70	\$350.00	\$0.00	\$350.00	
Napkins, Cups & Punch	\$100.00	\$64.96	\$100.00	\$0.00	\$100.00	
Cookies & Punch	\$200.00	\$80.46	\$150.00	\$0.00	\$150.00	
Plastic eggs & candy/prizes- 8000	\$1,190.00	\$1,581.13	\$1,500.00	\$0.00	\$1,500.00	
Port-A-Potties	\$500.00	\$375.00	\$1,125.00	\$0.00	\$1,125.00	\$352.00
Bunny Costume	\$60.00	\$59.07	\$60.00	\$405.98	\$60.00	
Thank you Harvest Farm	\$75.00	\$35.51	\$75.00	\$0.00	\$75.00	
4-H Volunteers	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	
	<b>\$2,475.00</b>	<b>\$3,039.61</b>	<b>\$3,860.00</b>	<b>\$405.98</b>	<b>\$3,860.00</b>	<b>\$441.33</b>
<b>Fishing Derby</b>						
<b>NEW DATE</b>						
Fish	\$1,000.00	\$1,000.00	\$1,100.00	\$0.00	\$1,100.00	
Advertising	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	
	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$1,300.00</b>	<b>\$0.00</b>	<b>\$1,300.00</b>	<b>\$0.00</b>
<b>Town Yard Sale</b>						
<b>June 5, 2021</b>						
Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	
	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$0.00</b>
<b>4th of July</b>						
<b>July 4, 2021</b>						
Banner & Signs	\$250.00	\$140.00	\$250.00	\$0.00	\$250.00	\$50.00
Rent of 5 Inflatables & 5 employees	\$4,000.00	\$2,350.50	\$4,000.00	\$0.00	\$4,000.00	\$1,867.00
ASCAP License Fee	\$50.00	\$50.00	\$50.00	\$0.00	\$50.00	\$50.00
DJ	\$500.00	\$450.00	\$500.00	\$0.00	\$500.00	\$180.00
Announcer & Judges	\$300.00	\$120.00	\$300.00	\$0.00	\$300.00	\$130.00
Food vouchers/T-shirts	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$1,328.40
Decorations, prizes, day of event stuff	\$400.00	\$29.88	\$400.00	\$0.00	\$400.00	\$43.80
Generator / Water Truck (vendor power)	\$700.00	\$2,440.75	\$700.00	\$0.00	\$700.00	
Trash & Port-A-Potties	\$3,050.00	\$2,260.00	\$3,050.00	\$0.00	\$3,050.00	\$2,527.90
Traffic Control Road Closure	\$4,000.00	\$4,200.00	\$4,500.00	\$0.00	\$4,500.00	\$5,800.00
Beer Garden Insurance (1/2 of total)	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	
Trophies for parade - 9	\$350.00	\$270.00	\$350.00	\$0.00	\$350.00	\$228.88
Ice Cream, etc	\$700.00	\$538.20	\$0.00	\$0.00	\$0.00	
To Fishing Derby for Fish 4/2/19	(\$500.00)	\$0.00	\$0.00	\$0.00	\$0.00	
Golf Cart (2)	\$0.00	\$100.00	\$200.00	\$0.00	\$200.00	\$300.00
Car Show	\$0.00	\$0.00	\$4,000.00	\$0.00	\$4,000.00	
	<b>\$14,800.00</b>	<b>\$12,949.33</b>	<b>\$19,300.00</b>	<b>\$0.00</b>	<b>\$19,300.00</b>	<b>\$12,505.98</b>
<b>Town Clean Up</b>						
<b>September 11, 2021</b>						
Electronic Recycle/Shredding	\$250.00	\$52.05	\$0.00	\$0.00	\$0.00	
Centralized Trash removal (Dumpster Diverz)	\$900.00	\$0.00	\$0.00	\$0.00	\$0.00	
Advertising	\$250.00	\$140.00	\$0.00	\$0.00	\$0.00	
	<b>\$1,400.00</b>	<b>\$192.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Halloween Costume Contest</b>						
<b>October 31, 2021</b>						
Prizes purchased	\$250.00	\$157.04	\$250.00	\$0.00	\$250.00	
Advertising	\$200.00	\$395.16	\$200.00	\$0.00	\$200.00	
	<b>\$450.00</b>	<b>\$552.20</b>	<b>\$450.00</b>	<b>\$0.00</b>	<b>\$450.00</b>	<b>\$0.00</b>
<b>Veterans Events</b>						
<b>\$44,506.00</b>						
Food	\$400.00	\$551.06	\$400.00	\$0.00	\$400.00	
Advertising	\$400.00	\$320.00	\$400.00	\$0.00	\$400.00	
Flags	\$100.00	\$41.64	\$100.00	\$0.00	\$100.00	
Soldier plaques/appreciation gifts	\$500.00	\$175.00	\$500.00	\$0.00	\$500.00	
Misc. items, decorating	\$700.00	\$14.99	\$700.00	\$0.00	\$700.00	
Fishing Derby for fish 4/2/19	(\$500.00)	\$0.00	\$0.00	\$0.00	\$0.00	
	<b>\$1,600.00</b>	<b>\$1,102.69</b>	<b>\$2,100.00</b>	<b>\$0.00</b>	<b>\$2,100.00</b>	<b>\$0.00</b>
<b>Christmas Parade/Tree Lighting</b>						
<b>December 3, 2021</b>						
Thank You Gift Judges	\$300.00	\$125.00	\$300.00	\$0.00	\$300.00	
Parade Winners	\$300.00	\$225.00	\$300.00	\$0.00	\$300.00	
Advertising	\$300.00	\$140.00	\$360.00	\$0.00	\$360.00	
Traffic control	\$4,000.00	\$0.00	\$4,200.00	\$0.00	\$4,200.00	
Hot Chocolate & cookies	\$0.00	\$0.00	\$0.00	\$0.00	\$400.00	
	<b>\$4,900.00</b>	<b>\$490.00</b>	<b>\$5,160.00</b>	<b>\$0.00</b>	<b>\$5,560.00</b>	<b>\$0.00</b>
<b>MISC</b>						
Banner Replacement	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	
Newspaper Ad for Open Position	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00	
Social Media Maintenance	\$240.00	\$0.00	\$240.00	\$0.00	\$240.00	
Folding Tables/Canopies	\$0.00	\$1,113.91	\$500.00	\$0.00	\$500.00	
Event Fee	\$0.00	\$0.00	\$300.00	\$0.00	\$300.00	\$400.00
CAC Budget Not Used	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	
	<b>\$940.00</b>	<b>\$1,113.91</b>	<b>\$1,740.00</b>	<b>\$0.00</b>	<b>\$2,740.00</b>	<b>\$400.00</b>
<b>Grand Total</b>	<b>\$27,565.00</b>	<b>\$20,439.79</b>	<b>\$33,910.00</b>	<b>\$405.98</b>	<b>\$35,410.00</b>	<b>\$7,447.31</b>

<b>Town Break down on their books 2021 Budget</b>			
CAC Programs - #5192			\$35,410.00
Holiday Lighting - #5908			\$2,500.00
Frieworks - #5932			\$37,500.00
Senior's Van - #5933			\$2,500.00
Wellington Toy Storage			\$1,513.20
			\$79,423.20

The \$35,410 is the CAC Budget for programs this year. The other expenditures is covered by the Board of Trustees. The \$35,410 is a \$10,000 increase over last year due to the town taking the Car Show and Traffic Control out of their expenditure and adding it to ours.

We currently have \$1,000 that is not accounted for in the 2021 Budget Expense. I put that line item under CAC Budget Not Used. We should discuss to see how we want to allocate that money for 2021 programs.



**Liley Fisheries, Inc.**

PO Box 20483  
Boulder, CO 80308-3483  
Phone: 303-449-2303  
Email: info@lileyfisheries.com  
Web: www.lileyfisheries.com

# Invoice

Date	Invoice #
9/23/2021	9783

<b>Bill To</b>
Town of Wellington 3735 Cleveland Ave. PO Box 127 Wellington, CO 80549

<b>Ship To</b>

P.O. No.	Terms	Due Date
		9/23/2021

Quantity	Description	Rate	Amount
183	lbs. 9-14" Rainbow Trout	5.00	915.00
15	lbs. 2-3# Rainbow Trout	5.66667	85.00
<b>Sales Tax (4.985%)</b>			\$0.00
<b>Payments/Credits</b>			\$0.00
<b>Total</b>			\$1,000.00
<b>Balance Due</b>			\$1,000.00

Thank you for your business.

September 24, 2021

Community Activities Commission

Dear Board Members:

After attending the meeting on September 7, 2021 and presenting the request of the CAC to provide funds that would support and expand the Holiday Lighting event, I would like to formally request an amount not to exceed \$1,000 to purchase upgraded LED holiday lighting, possible structural accommodations, and additional literacy materials. This amount I am requesting has decreased recently as I have additionally procured funds from the Wellington Friends of the Library organization.

With your assistance and collaboration, we will be able to elevate and modernize the Tree Lighting Ceremony providing a much-needed celebration for the residents of Wellington and surrounding areas.

Please consider this request and reach out at any time if you have clarifying questions. Thank you for everything you do for the Town and Wellington and its' residents.

Best Regards,

Ross LaGenèse  
Library Director  
Wellington Public Library