



COMMUNITY ACTIVITIES COMMISSION

January 4, 2022

5:00 PM

Leeper Center (Community Room), 3800 Wilson Avenue, Wellington, CO

Regular Meeting Agenda

A. CALL TO ORDER

- a. Roll Call
- b. Amendments to Agenda

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person)

C. CONSIDERATION OF MINUTES

- a. December 7, 2021 Regular Meeting

D. ITEMS

- a. Cleveland Crawl – January 22, 2022
- b. Easter Egg Hunt
- c. 4<sup>th</sup> of July 2022

E. ANNOUNCEMENTS

- a. CAC Board Members
- b. Town Trustee
- c. Town Staff

F. ADJOURNMENT

Next meeting: February 1, 2022.

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.



COMMUNITY ACTIVITIES COMMISSION

December 7, 2021

5:00 PM

Leeper Center (Community Room), 3800 Wilson Avenue, Wellington, CO

Regular Meeting Minutes

A. CALL TO ORDER 5:06

- a. Roll Call – **Chairman Schwendeman-Curtis, Vice Chair Tietz, Board Member Lafferty, Board Member Triplett, Trustee Gaiter.**
- b. Amendments to Agenda - **\$614.23 for reimbursement of Veteran’s Day event – owl canyon coffee, decorations, food and extras. All approved.**

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person)

C. CONSIDERATION OF MINUTES

- a. October 5, 2021 Regular Meeting **1<sup>st</sup> Schwendeman-Curtis 2<sup>nd</sup> Tietz All Approved.**
- b. November 2, 2021 Regular Meeting **1<sup>st</sup> Schwendeman-Curtis 2<sup>nd</sup> Tietz All Approved.**
- c.

D. FINANCIAL REPORT

- a. Year to Date Budget- **Wyatt put in the expense for Veterans Day and the Christmas events, estimate for the total for 2021 budget \$1800. Wyatt will calculate and put it in the budget for the board to look over in the January meeting.**

E. ITEMS

- a. Veteran’s Day Debrief – **Set up and the day of went well except no one showed up to the T-Bar coffee social in the afternoon. Idea’s that the board discussed: Volunteers serving veterans the breakfast instead of them standing in a line to serve themselves. Our breakfast event could be a kick-off week with the American Legion’s events for the local veterans. Shirrell will talk to Jimmy’s Customs about doing a raffle for a motorcycle. Thinking about a different location for 2022 event (Boys and Girls Club or one of the school’s). Send a Thank you to the Wellington Band for playing, \$50 gift card approved by 1. Shirrell Tietz and 2. Jim Lafferty, all board members approved.**
- b. Holiday Lighting and Parade Debrief – **At the Holiday Lighting for next year better prepare with the hot chocolate, find a better container to put it in to serve. Tour of Lights- Some people didn’t have their lights on. A comment on Facebook that someone would like to do it like 2020 with a starting point and then follow cars around to the different addresses that are listed. Parade- Keep on 1st street to 5th street, Judging and awards in 2022, banner for the registration table so that people know where to check in, and wireless speakers to hear the announcer. Board members looked over the request for approval to pay several items from the Holiday Events in December of 2021, added \$50 gift card Thank you to the**

**Wellington Band for playing at the Veteran's Day event. Approved the Holiday budget sheet 1. Wyatt Schwendeman-Curtis and 2. Shirrell Tietz. All Board members approved.**

- c. **Tentative 2022 Event Dates – Easter Egg Hunt- April 16th, Town Yard Sale- June 4th, 4th of July, Town Clean up- September 17th for one in the spring and one in the fall, Halloween Costume Contest- October 31st is budgeted \$50 for the town to hand out candy and \$450 for the costume contest, Veteran's Day- November 5th, Christmas Tree Lighting- December 2nd, and Parade of Lights- December 3rd. Ask Nikki 1 donate 1 rent each season. June 11, 2022 for Town Clean Up.**
- d. **Cleveland Crawl – January 22, 2022 – Main Street reached out to see if the CAC would be interested in doing a kid type game in the town hall parking lot. CAC board members will think about which game to do and discuss in the January meeting.**
- e. **Easter Egg Hunt – purchase of eggs in January. Bring quote to January meeting. Bring back the business sponsorship baskets to hand out to the kids that find a ticket or gold coin in their eggs, in January approve ordering the prefilled eggs, and Natalie Triplett spoke about how the event has been done in the pass years with the prizes for the kids. Have local businesses donate baskets for the coins. Easter Bunny at dry cleaners – Hallie. Shirrell reach out to Kallie to have Main Streets and Chamber send out email “if any interested in donating for easter egg hunt, donate here.” Put together recommended list. Age groups the same.**
- f. **4<sup>th</sup> of July 2022 – ideas for 4<sup>th</sup> to discuss at January meeting. Have fire department at meetings. Bring vendor amount and food amount.**
- g. **Reimbursements and Invoices – all items. 1<sup>st</sup> Schwendeman Curtis. 2<sup>nd</sup> Tietz. All Approved.**

#### **F. ANNOUNCEMENTS**

- a. **CAC Board Members – Shirrell Tietz spoke about using the money in the budget for the Tree Lighting to be just for the hot chocolate, cider, and candy canes for just the event and not give the leftovers to any other board or group.**
- b. **Town Trustee – those decisions need to happen in meetings. Notification needs to happen to Town liaison and Trustee. If it is done, can be done by Chairman. 99.9% of decisions need to happen in meetings.**
- c. **Town Staff**

#### **G. ADJOURNMENT 6:50PM**

Next meeting: January 4, 2022.