



Town of Wellington

VENDOR QUICK GUIDE

Wellington's 4th of July Festival | July 4th, 2023



Tuesday, July 4th, 2023



11:00 AM - 4:00 PM

6:00 AM Food Truck Set-Up
7:00 AM Vendor Set-Up



Wellington Community Park

8760 Buffalo Creek Pkwy
Wellington, CO 80549

Fees

10 x 10 Booth.....	\$30.00
20 x 10 Booth.....	\$50.00
Non-Profit.....	FREE

*10% Discount for Main Street or Chamber Businesses

Payment can be made by check or cash prior at the Town of Wellington Municipal Services Building (8225 3rd St) or mailed to PO Box 127, Wellington, CO 80549

Registrations and fees are due June 2, 2023.
No fees will be accepted at the event.



Scan the QR Code for detailed information or to pay fees online



Tent Guide

Vendors must provide their own:

- Loading / Unloading equipment
- Personnel / Staff
- Payment System. The Town of Wellington will be unable to make change
- Generators / Power Source. No electricity is available on site
- Booth apparatus or shade materials. Shade material is strongly recommended.
- Tent Weights

* Booth space size does not account for trailer hitches, bumpers, tent posts, etc. Please measure your trailer from tongue to bumper and make sure you are getting the space you need.



Safety /Licenses

Vendors and Food Trucks are responsible for the following:

- All shade awnings will be secured with weights (**20lbs on each leg**)
- Each tent should have a fire extinguisher
- Provide a current Colorado State Sales Tax Number - **You MUST add 'Wellington' to your list of sites on the Colorado Department of Revenue website: <https://tax.colorado.gov/add-locations-sites-to-your-sales-tax-account>**
- Food trucks **MUST** have a current inspection with the Larimer County Health Department and the Wellington Fire Protection District