

# Memo

TO: Mayor and Board of Trustees  
FROM: Patti Garcia, Town Administrator  
RE: Town Administrator Monthly Report  
DATE: March 4, 2024

- The consideration of the franchise agreement by the Board of Trustees with Comcast is scheduled for March 12 and we look forward to having another cable provider option for our residents.
- The amended site plan for Old Colorado Brewing has been approved and building plans have been submitted for review.
- Saddleback Subdivision, which was approved by the Board of Trustees on January 9, 2024, has had its plat and amendment to development agreement completed and recorded.
- The annexation documents for the Sage Farms Annexation are complete and recorded.
- The public infrastructure for Sage Meadows Second Subdivision is nearing completion and being prepared for building permits.
- Town staff is coordinating with the Wellington Safe Routes to School group on the Safe Routes to Parks grant.
- The Fishing is Fun Grant has been submitted! Fingers are crossed that we get the funding to help support a fishing dock that is ADA accessible.
- The Easter Egg Hunt and Bubble Soccer will take place at Wellington Community Park on March 23 – watch for more information on this fun event.
- The town is working on ADA compliance tasks such as sidewalk improvements, port-a-lets and ramp playground access. The port-a-lets should be switched out this month.
- A multi-department effort will be breaking ground for an event/programming space at the library for a shade structure and a new outdoor seating area which will include Adirondak seating. This will complement the Xeriscape project completed by the Eagle Scouts and Carter Larsen.
- The water and wastewater utilities and parks and recreation are working on asset management programs for their departments.
- The Collections and Distributions team will have a new member starting this week; Kyle Gramoll will be part of Team Wellington starting March 4.
- Town staff continues to collaborate with Poudre School District on issues related to Lead and Copper monitoring in district facilities.
- The WaterSmart grant application was submitted to the Bureau of Reclamation; the grant will help fund the completion of the Automated Metering Infrastructure (AMI) project.
- The Library continues to prepare for a bigger and better Summer Reading Program – stay tuned for more updates and opportunities to participate!
- Jerry Martin, Sr. Marketing and Communications Specialist, started in late February and is making his rounds in Wellington in order to get to know the community.